

INDIAN INSTITUTE OF TECHNOLOGY GANDHINAGAR

Palaj, Gandhinagar- 382355, Gujarat

Advertisement No. IITGN/AO/Rect./01/2019-20

Online applications are invited from eligible Indian Nationals for appointment to following posts of this Institute:

Sr. No.	Position/ Number of Posts/ Salary	Required Qualification, Experience & Age Limit
1.	<p>Deputy Librarian Vacancy: 01 (UR-PwD) Minimum pay: ₹ 78,800/- in Pay Level 12 (₹ 78,800-₹ 2,09,200), (with Transport Allowance and DA presently applicable, the gross-excluding HRA- adds up to ₹ 1,00,620/- p.m.). (The incumbent will be moved to Level 13 after 05 years as per prevailing norms)</p> <p>Position is reserved for PwD (HH). If HH candidates not available VH(LV) may be considered</p> <p>In case family accommodation cannot be provided on the campus with applicable charges, HRA will be paid as per Gol norms.</p>	<p>Minimum Qualification: Postgraduate degree in Library science/ information science/ documentation, with at least 55% marks or its equivalent grade and a consistently good academic record.</p> <p>Minimum Experience: At least 08 years of work experience as Assistant Librarian with Level 10 or a higher position at an University or reputed Institute Library.</p> <p>Desirable: Ph.D degree in Library science/ information science/ documentation/ archives & manuscript keeping. Experience of ICT application and innovation in library services. Scholarly publications.</p> <p>Age limit: 50 years as on last date of submitting application</p>
2.	<p>Assistant Librarian Vacancy: 02 (UR) Minimum pay: ₹ 56,100/-in Pay Level 10 (₹ 56,100-₹ 1,77,500), (with Transport Allowance and DA presently applicable, the gross-excluding HRA- adds up to ₹ 74,061/- p.m.). (The incumbent will be moved to Level 11 after 05 years as per prevailing norms)</p> <p>In case family accommodation cannot be provided on the campus with applicable charges, HRA will be paid as per Gol norms.</p>	<p>Minimum Qualification: Master's degree in Library Science/ Information Science/ Documentation with at least 55% marks of its equivalent grade and a consistently good academic record. Qualifying in the National Level Test conducted for the purpose by UGC or any other agency approved by UGC. However, candidates with Ph.D degree in Library Science shall be exempted from the eligibility condition of NET/SLET/SET.</p> <p>Minimum Experience: At least 05 years of relevant work experience in Level 06 or more in reputed academic or research institute/ university library.</p> <p>Desirable: 03 years' experience in Level 07.</p> <p>Age limit: 45 years as on last date of submitting application</p>
3.	<p>Assistant Registrar Vacancy: 04 (03 UR + 01 OBC) Minimum pay: ₹ 56,100/-in Pay Level 10 (₹ 56,100-₹ 1,77,500), (with Transport Allowance and DA presently applicable, the gross-excluding HRA- adds up to ₹ 74,061/- p.m.).</p> <p>In case family accommodation cannot be provided on the campus with applicable charges, HRA will be paid as per Gol norms.</p>	<p>Minimum Qualification: Postgraduate degree with at least 55% marks or its equivalent grade with good academic record. Two years degree/diploma after graduation, like LLB, CA, MBA or equivalent shall be considered at par with PG degree.</p> <p>Minimum Experience: 08 years of relevant experience with at least 03 years of work experience in a senior supervisory capacity (Pay Level 07 or more) in areas of accounts/ audit/ general administration/ finance/ legal matters/ administration of academic and examination affairs in institution of higher learning or in comparable government/private organizations.</p> <p>Age limit: 45 years as on last date of submitting application</p>
4.	<p>Senior Library Information Assistant Vacancy: 01 (UR) Minimum pay: ₹ 35,400/-in Pay Level 6 (₹ 35,400-₹ 1,12,400), (with Transport Allowance and DA presently applicable, the gross-excluding HRA- adds up to ₹ 45,630/- p.m.).</p>	<p>Minimum Qualification : Master's degree in Library Science/ Information Science/ Documentation with at least 55% marks or equivalent grade and consistently good academic record.</p> <p>Minimum Experience: 03 years' relevant experience in library of a reputed organization.</p>

		<p>Desirable: One year postgraduate diploma/ certificate course in computer application in libraries from a recognized Institution. Proficiency in classification and cataloging of library materials (print and digital) and variety of IT tools for library applications. Age limit:32 years as on last date of submitting application</p>
5.	<p>Junior Accounts Officer Vacancy: 03 (02 UR+ 01 SC)+2* Minimum pay: ₹ 35,400/-in Pay Level 6 (₹ 35,400- ₹ 1,12,400), (with Transport Allowance and DA presently applicable, the gross-excluding HRA-adds up to ₹ 45,630/- p.m.). *These two positions are temporary for a period of five years.</p> <p>In case family accommodation cannot be provided on the campus with applicable charges, HRA will be paid as per Gol norms.</p>	<p>Minimum Qualification & Experience: Master's degree or equivalent with at least 55% marks with three years' experience in accounting OR Bachelor's degree with at least 55% marks with five years' experience in accounting. Desirable: Knowledge of current versions of Tally or such other accounting software. Two years degree/diploma like MBA (Finance), CA or equivalent Age limit:32 years as on last date of submitting application</p>
6.	<p>Assistant Staff Nurse Vacancy: 02 (UR) Minimum pay: ₹ 29,200/-in Pay Level 5 (₹ 29,200- ₹ 92,300), (with Transport Allowance and DA presently applicable, the gross-excluding HRA-adds up to ₹ 38,376/- p.m.).</p> <p>In case family accommodation cannot be provided on the campus with applicable charges, HRA will be paid as per Gol norms.</p>	<p>Minimum Qualification & Experience: Intermediate/ 10 + 2 or equivalent. Must have passed the examination held by the Nursing Council with 3 years course in General Nursing and Midwifery. Must be registered with Indian Nursing Council/ State Nursing Council. Minimum Experience: 03 years' experience in a hospital recognized by the Central or State Nursing Council or at a medical dispensary of a Government/ Semi Government/ Public Sector institution Age limit:27 years as on last date of submitting application</p>
7.	<p>Assistant Physical Training Instructor Vacancy: 02 (UR) Minimum pay: ₹ 29,200/-in Pay Level 5 (₹ 29,200- ₹ 92,300), (with Transport Allowance and DA presently applicable, the gross-excluding HRA-adds up to ₹ 38,376/- p.m.).</p> <p>In case family accommodation cannot be provided on the campus with applicable charges, HRA will be paid as per Gol norms.</p>	<p>Minimum Qualification & Experience: A Bachelor's Degree in Physical Education with at least 55% marks with diploma in coaching from NIS or recognized Sports University, with at least two years of relevant coaching experience OR A Bachelor's Degree in Physical Education with at least 55% marks with a minimum of 05 years' relevant coaching experience, OR Master's Degree (2 years course) in Physical Education with at least 55% marks with a minimum of two years of relevant coaching experience. Desirable: Representation at district/ state or national level in any of these- Football/ Basketball/ Badminton/ Volleyball/ Lawn-Tennis/ Cricket/ Table Tennis/ Squash/ Swimming/ Athletics. Age limit:27 years as on last date of submitting application</p>
8.	<p>Library Information Assistant Vacancy: 04 (03 UR+01 OBC) Minimum pay: ₹ 29,200/-in Pay Level 5 (₹ 29,200- ₹ 92,300), (with Transport Allowance and DA presently applicable, the gross-excluding HRA-adds up to ₹ 38,376/- p.m.).</p> <p>In case family accommodation cannot be provided on the campus with applicable charges, HRA will be paid as per Gol norms.</p>	<p>Minimum Qualification: Master's Degree in Library Science/ Information Science/ Documentation with at least 55% marks or its equivalent grade from recognized University and consistently good academic record. Minimum Experience: 01 year work experience in a reputed academic or research institute/ university library. Desirable Proficiency in classification and cataloging of library materials (print and digital) and variety of IT tools for library application.</p>

		Age limit: 27 years as on last date of submitting application
9.	Junior Accounts Assistant Vacancy: 10 (06 UR+02[#] OBC+01 SC+01 EWS) Minimum pay: ₹ 21,700/- in Pay Level 3 (₹ 21,700-₹ 69,100), (with Transport Allowance and DA presently applicable, the gross-excluding HRA-adds up to ₹ 29,601/- p.m.). #One of the 2(OBC) position is reserved for PwD (HH). If HH candidates not available VH(LV) may be considered In case family accommodation cannot be provided on the campus with applicable charges, HRA will be paid as per GoI norms.	Minimum Qualification: Bachelor's degree with at least 55% marks. Minimum Experience: 02 years of relevant work experience in use of computer for accounting. Desirable: Knowledge of Tally or such other accounting software. Age limit: 27 years as on last date of submitting application

Note:

- (i) All the posts mentioned here form parts of regular vacancies, other than those with the mark ‘*’ under Sr. No. 5. Those 2 are temporary positions for 5 years duration.
- (ii) The Institute reserves the right to relax the specifications with respect to qualification/ experience/age limit in exceptional cases or in cases of persons already holding analogous position in a Govt./University/Academic Institutions/Research Institutions.
- (iii) Required experience in different Pay levels mentioned in this advertisement is as per 7th CPC. However, experience gained prior to implementation of 7th CPC will be counted to ‘equivalent’ Level/Grade pay.
- (iv) Higher Initial pay may be considered for deserving candidates.
- (v) Preference will be given to suitable candidates from Persons with Disabilities (PwD) category. If suitable candidates belonging to a category of Physical Disability (viz VH, OH or HH) for whom the post is reserved are not available, the post may be filled by PwD belonging to other categories as specified against that position.
- (vi) Only such person, who have suffered not less than 40% of relevant disability are eligible to be considered as per the Persons with Disabilities (Equal opportunities, Protection of rights & Full participation Act, 1995) and are required to furnish Medical Certificate issued by Competent Authority in proof of their disability.
- (vii) Selection Committee reserves the right to select less number of candidates or none for a post.

General Conditions:

1. Relaxation in age for SC, ST, OBC, PwD and Ex-Servicemen would be admissible as per Central Government Rules. Persons working with any IIT who are educationally qualified and otherwise eligible can be considered for the recruitment up to a maximum age of 50 years.
2. Persons employed in Govt./Semi-Govt. organizations or Educational Institutions should apply with due permission of their superior authority.
3. The Institute reserves the right to increase or decrease the number of positions at its own discretion.
4. **Online application at the Institute website (www.iitgn.ac.in) must be submitted between 10:00 hrs. on 05 February 2020 to 23:59 hrs on 05 March 2020. Application fee of ₹ 200/- (no application fee for SC, ST, PwD, Ex-Servicemen and Women candidates) is also to be paid online.**
5. Candidates, who desire to apply for more than one post, must use separate forms for each application and also pay separate fee for each application.

6. Outstation candidates called for interview may be reimbursed travel expenses from place of residence to Ahmedabad and back as per instructions in the call letter, on production of proof of appropriate documents.
7. No interim correspondence will be entertained. Canvassing in any form shall lead to automatic disqualification.
8. Fulfilling minimum qualification does not entail a call for test cum personal interview. The applications received in response to the advertisement shall be scrutinized and only candidates shortlisted from valid applicants, on the basis of better qualification and quality of relevant experience, shall be called for test/presentation/interview. The authorities reserve all rights, not to call an applicant for interview, without assigning any reason.

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