



SAURASHTRA UNIVERSITY
RAJKOT
Re-Accredited **Grade A** by NAAC



Employment Notice

No.Esta/ B- 7 /690 / '16 Date: - 01 /12 /'16

The University Invites Applications For Regular Based and on fix pay basis (as per Govt. of Gujarat Rules.) Employment For The Post Of (1) *Controller Of Examinations* (2) *University Engineer* (3) *Medical Officer* (4) *Systems Manager* (Computer Center) (5) *Systems Analyst* (Computer Center) (6) *Coach* (Athletics) (7) *Laboratory Technician* (Physics) (8) *Civil Supervisor* (9) *Technician* (Laboratory) *Bioscience* (10) *Departmental Storekeeper* (Chemistry) (11) *Departmental Storekeeper* (Physics) (12) *Technical Assistant* (Library) (13) *Technical Assistant* (Computer Science) (14) *Workshop Mechanic*(Physics) (15) *Field Collector* (Bioscience) (16) *Gas Mechanic* (Chemistry) (17) *Laboratory Assistant* (Chemistry) (18) *Assistant Cum Clerk Cum Data Entry Operator* (19) *Librarian* (Asc) (20) *Computer Assistant* (Asc) (21) *Junior Assistant*(Asc).

Eligibility norms and other details & formats of application can be downloaded from website **www.saurashtrauniversity.edu**

Last Date for online Registration: 02/01/2017.

Uploaded Application should be reached to the Registrar, Saurashtra University, Rajkot Latest by 06 /01/2017.

Sd/-

(Dr. Dhiren D. Pandya)

I/C REGISTRAR

PLACE : RAJKOT
DATE : 01-12 - 2016



SAURASHTRA UNIVERSITY
University Campus, University Road,
Rajkot-360005
Re-Accredited Grade A by NAAC



Employment Notification No.Esta/ B- 7 /690 / '16, Dt. 01/12/2016

Non-Teaching Posts

Sr. No	Name of the Post	Pay Band	Grade Pay	No. of Post	Category
1.	CONTROLLER OF EXAMINATIONS	15600-39100	6600/-	1	GEN
2.	UNIVERSITY ENGINEER	15600-39100	6600/-	1	GEN
3.	MEDICAL OFFICER	9300-34800	5400/-	1	GEN
4.	SYSTEMS MANAGER (COMPUTER CENTER)	15600-39100	7600/-	1	GEN
5.	SYSTEMS ANALYST (COMPUTER CENTER)	9300-34800	5400/-	1	GEN
6.	COACH (ATHLETICS)	9300-34800	4600/-	1	GEN
Sr. No.7 to 21 Posts are on fix pay as per terms & conditions liad down in the Finance Department Govt. of Gujarat Resolution No.Kharach/2002/57/(part-3)/Z.1 Dated 28/03/2016					
7	LABORATORY TECHNICIAN (PHYSICS)	5200-20200	2800/-	1	GEN
		Rs.13500 + 1500 (Spl. Allowance) fix Per month			
8	CIVIL SUPERVISOR	5200-20200	2800/-	2	1-GEN 1-SEBC
		Rs.13500 + 1500 (Spl. Allowance) fix Per month			
9	TECHNICIAN (LABORATORY) BIOSCIENCE	5200-20200	2800/-	1	ST
		Rs.13500 + 1500 (Spl. Allowance) fix Per month			
10	DEPARTMENTAL STOREKEEPER (CHEMISTRY)	5200-20200	1900/-	1	GEN
		Rs.7800 + 2200 (Spl. Allowance) fix Per month			
11	DEPARTMENTAL STOREKEEPER (PHYSICS)	5200-20200	1900/-	1	SEBC
		Rs.7800 + 2200 (Spl. Allowance) fix Per month			
12	TECHNICAL ASSISTANT (LIBRARY)	9300-34800	4400/-	1	GEN
		Rs. 13700 + 1800 (Spl.Allowance) fix Per month			
13	TECHNICAL ASSISTANT (COMPUTER SCIENCE)	9300-34800	4200/-	1	GEN
		Rs.13500 + 1500 (Spl. Allowance) fix Per month			
14	WORKSHOP MECHANIC (PHYSICS)	5200-20200	2800/-	3	2-GEN 1-ST
		Rs.13500 + 1500 (Spl. Allowance) fix Per month			
15	FIELD COLLECTOR (BIOSCIENCE)	5200-20200	2800/-	1	GEN
		Rs.13500 + 1500 (Spl. Allowance) fix Per month			



SAURASHTRA UNIVERSITY
*University Campus, University Road,
Rajkot-360005*
Re-Accredited Grade A by NAAC



16	GAS MECHANIC (CHEMISTRY)	5200-20200	2400/-	1	GEN
		Rs.7800 + 2200 (Spl. Allowance) fix Per month			
17	LABORATORY ASSISTANT (CHEMISTRY)	5200-20200	1900/-	1	SEBC
		Rs.7800 + 2200 (Spl. Allowance) fix Per month			
18	ASSISTANT CUM CLERK CUM DATA ENTRY OPERATOR	5200-20200	Rs.1900/-	19	13-GEN 2-SEBC 3-ST 1-SC
		Rs.7800 + 2200 (Spl. Allowance) fix Per month			
19	LIBRARIAN (ASC)	9300-34800	4200/-	1	GEN
		Rs.13500 + 1500 (Spl. Allowance) fix Per month			
20	COMPUTER ASSISTANT (ASC)	9300-34800	4200/-	1	GEN
		Rs.13500 + 1500 (Spl. Allowance) fix Per month			
21	JUNIOR ASSISTANT (ASC)	5200-20200	Rs.1900/-	1	GEN
		Rs.7800 + 2200 (Spl. Allowance) fix Per month			

(Abbreviation) GEN= Open, SC= Scheduled Caste, ST= Scheduled Tribe, SEBC= Socially and Educationally Backward Classes,

1. All approved posts & Pay scales are subject to change as may directed by Government of Gujarat.
2. For regular updates do visit career section on SAURASHTRA UNIVERSITY website.
3. If candidate has obtain any degree from other university do provide equivalency criteria for conversion of their score either in percentage or class.
4. If candidate hold foreign university's degree, they should produce AIU equivalency certificate at the time of Submission of application.

Sd/-
REGISTRAR



SAURASHTRA UNIVERSITY
*University Campus, University Road,
 Rajkot-360005*
 Re-Accredited Grade A by NAAC



GENERAL INFORMATION AND INSTRUCTION TO CANDIDATES

Please read the instructions given below carefully before applying

1	Visit the University website www.saurashtrauniversity.edu
2	- Detailed Advertisement No.Esta/ B- 7 /690 / '16, Dt. 01/12/2016 for Recruitment in PDF format Click to Open - Online Application Login Click to Open
3	Separate application should be submitted for each post and the envelope should be superscripted as application for the post of
4	Open online application form of the post you are eligible for, fill the necessary details like personal details, academic details and other details. Put scan copy of your photograph and signature. Submit the form.
5	Non-refundable Processing fees would be Rs.350/- for General Candidates for each post will be paid by online. SC/ST/SEBC Candidates have not to pay the Processing fees .
6	Hard copy of online Application with copies of all necessary certificates and receipt of online payment, endorsement from the current employer (if applicable) through post/Courier/By hand to The Registrar, Saurashtra University, University Campus, University Road, Rajkot – 360005 should reach on or before last date (i.e. -12-2016) as prescribed for receiving the application. Applications received after the last date will stand rejected automatically.
7	Candidates should enclose Self-attested copies of certificates towards the evidence of Age, Educational Qualifications, Caste, Physical Disability, Experience, etc. with the applications, failing to which it will be considered that you do not possess the same and the application shall be treated as incomplete and will be rejected.
8	Those who have applied in respect of earlier employment notice No.Esta/1/677/'12 and No.Esta/B-1/678/'16 dt.04/09/2012 except Assistant Cum Clerk Cum Data Entry Operator need not to apply again and not to pay the fees. If they desire to add any additional qualification or experience, they can send the attested copies of documents.
9	Age relaxation shall be applicable as per State Government/University Rules, but the maximum age limit will be 45 years after all relaxation except post No.1.
10	The age may be relaxed for the existing University employees as may be resolved by the Syndicate.
11	The Reservation Policy for the SC / ST / SEBC / PH / Woman etc.. shall be as per Government of Gujarat Rules.
12	Candidates belonging to S.E.B.C. have to submit the Non-creamy layer certificate issued on or after dt. 01/04/2016.
13	The appointment under reserved category will be provisional and subject to verification of caste / creamy layer certificate. If the verification reveals that the claim of the candidate belonging to particular category is false, his / her services will be terminated forthwith without assigning any further reasons and without prejudice to such further action as may be taken under the provisions of the India Penal Code.



SAURASHTRA UNIVERSITY
*University Campus, University Road,
Rajkot-360005*
Re-Accredited Grade A by NAAC



14	The official language of the University is Gujarati, the candidate whose mother tongue is other than Gujarati, if selected and appointed will have to achieve necessary proficiency in Gujarati language within a reasonable period i.e. within one year from the date of his/her appointment failing which his/her appointment will be liable to be terminated.
15	Posts at Sr. No.7 to 21 are on fix pay as per terms & conditions liad down in the Finance Department Govt. of Gujarat Resolution No. Kharach/2002/57/(part-3)/Z.1, Dated 28/03/2016.
16	All posts are permanent, which carry all benefits as per State Government norms prevailing from time to time
17	The age of retirement or superannuation will be as per the Statute / rules of University/ Government of Gujarat, from time to time.
18	If the number of candidate possessing minimum qualifications are large, the University reserves the right to short list the <u>candidates on the merit based criteria</u> .
19	Fees once paid shall not be refunded in any circumstances.
20	Before filling / submitting the application form you are advised to go through the qualifications mandatory for the post and make sure that you possess the same.
21	Incomplete Applications shall not be considered.
22	Candidates employed in Govt. /Quasi Govt. /Public Sector undertaking should Forward their applications (hardcopy) through proper channel.
23	Candidates already in employment should send their application through their present employer on or before the last date prescribed, however due to any unavoidable circumstances, if the application through proper channel is likely to be delayed than an advance copy must be received in the University office on or before the due date. Persons employed after making application in response to this advertisement should bring " NO OBJECTION " certificate at the time of interview from their employers.
24	A salary certificate showing pay, D.A. and other allowances being paid by the Institution/ Office/ Firm should be enclosed with the application form and also be produced at the time of interview. Whenever higher starting pay is requested unless an authentic document / certificate showing present basic pay and details of all kinds of other allowances are produced, no request for higher starting pay can be entertained. Those candidates who are not already in service anywhere shall give proper reasons justifying their demand for higher starting pay.
25	The appointment shall be subject to the condition of service rules for the University employees as may be amended from time to time.
26	The required qualifications/experience/age shall be considered as on closing date.
27	The applicant must ensure that he/she fulfils the eligibility criteria for the post.
28	The University reserves the right to fill or not to fill any or all posts advertised without assigning any reason.



SAURASHTRA UNIVERSITY
*University Campus, University Road,
Rajkot-360005*
Re-Accredited Grade A by NAAC



29	In case of any inadvertent mistake in the process of selection which may be detected at any stage even after the issuance of appointment letter, the University reserves the right to modify/withdraw/cancel any communication made to the candidate.
30	The prescribed qualifications and experience are minimum and the mere fact that a Candidate possesses the same does not entitle him/her for being called for Interview.
31	The University reserves the right to call the candidates for interview to a reasonable number on the basis of skill/ written/screening exam or by conducting personal interview immediately after last date of receiving the application. No correspondence will be entertained with the applicants who were not short-listed to be called for interview.
32	All the appointees candidates except who are in Government Service before 01/04/2005 shall be governed by the New Pension Scheme (NPS) introduced by Govt. of Gujarat.
33	The University will not be responsible for any postal delay or application lost in transit.
34	No correspondence will be entertained in this regard and the candidates are requested to check the University website www.saurashtrauniversity.edu for any related information.
35	In case of any dispute, any sue or legal proceeding by or against the University, Courts within whose local Jurisdiction, Headquarter of the University is situated shall have the Jurisdiction.
36	A candidate if called for interview will have to come at his/her own cost, University will not pay any T.A/D.A.
37	This advertisement does not make it binding on the University to make an appointment.
38	A University Employee shall ordinarily be appointed on one-year probation in the First Instance. The period of probation may, however be extended to a period of two years in special circumstance. At the end of the period of probation, the University employee shall be either confirmed or relieved. This will apply to Sr. No. 1 to 6 of Advertised post only.
39	Canvassing in any form may lead to cancellation of Candidature.

Date: 01/12/2016

Sd/-
REGISTRAR

List of documents to be attached...

1. Proof of Educational Qualifications .
2. Proof of Age
3. Experience Certificates
4. Caste Certificates (for SC/ST/SEBC Category)
5. Non -creamy layer certificates for SEBC Category.

SAURASHTRA UNIVERSITY



Re-Accredited Grade A by NAAC

No.Esta/B-7/690/2016

Dt.01/12/2016

Details of required qualifications, experience and other details for the non-teaching posts advertised vide employment notice

1. Controller of Examinations - 1 (GEN)

Pay Band 15600- 39100 + Grade Pay 6600/-

Age limit 50 Years.

Essential Qualifications :

- A) *A master's degree with at least 55% of the marks or its equivalent grade of B in the U.G.C. Seven point scale*
- B) *At least 15 years' of experience as Assistant Professor in the AGP of Rs.7000 and above or with 8 years' of service in the AGP of Rs.8000 and above including as Associate Professor along with experience in educational administration.*

OR

Comparable experience in research establishment and/or other institutions of higher education.

OR

15 years' of administrative experience, of which 8 years shall be as Deputy Registrar or an equivalent post.

- C) *At the time of appointment Selected Candidate possesses a certificate of basic knowledge of computer applications of any recognized institute as per resolution No. CRR - 10 - 2007 - 120320 - G5 dated 13/08/2008 and 18/03/2016 of General Administration Department, Gandhinagar.*

Sd/-

REGISTRAR

2. University Engineer - 1 (GEN)

Pay Band 15600- 39100 + Grade Pay 6600/-

Age limit 45 Years

Essential Qualifications :

A) *B.E. (Civil)*

B) *10 years experience of road & building maintenance in Government / Semi Government / Autonomous body/Private Sector as a supervisory officer and out of 10 years experience 5 years experience must be in the cadre of Deputy Engineer or its equivalent post.*

- Candidate from Private Sector/ Profession with 10 years experience should be at a supervisory level comparable to that of Deputy Engineer would also be eligible.

OR

A) *M.E. (Civil)*

B) *- 5 years experience of road & building maintenance in Government / Semi Government /Autonomous body as a supervisory officer in the cadre of Deputy Engineer or its equivalent post.*

- Candidate from Private Sector/ Profession with 05 years experience should be at a supervisory level comparable to that of Deputy Engineer would also be eligible

AND

C) *At the time of appointment Selected Candidate possesses a certificate of basic knowledge of computer applications of any recognized institute as per resolution No. CRR - 10 - 2007 - 120320 - G5 dated 13/08/2008 and 18/03/2016 of General Administration Department, Gandhinagar.*

Sd/-

REGISTRAR

3. Medical Officer - 1 (GEN)

Pay Band 9300-34800 + Grade Pay 5400/-

Age limit 40 Years

Essential Qualifications :

A) M.B.B.S

B) At the time of appointment Selected Candidate possesses a certificate of basic knowledge of computer applications of any recognized institute as per resolution No. CRR - 10 - 2007 - 120320 - G5 dated 13/08/2008 and 18/03/2016 of General Administration Department, Gandhinagar.

4. Systems Manager (Computer Center) - 1 (GEN)

Pay Band 15600- 39100, Grade Pay 7600/-

Age limit 45 Years

Essential Qualifications :

A) Ph.d. in relevant field.

B) At least one year experience on systems development.

or

A) Master Degree (Computer Science or Electronics), or relevant subject

B) With three years experience in computer hardware / Software

or

A) At least second class Bachelor's Degree in Engineering or Master's Degree in Physics / Mathematics.

B) With five years experience in Computer hardware / Software.

C) At the time of appointment Selected Candidate possesses a certificate of basic knowledge of computer applications of any recognized institute as per resolution No. CRR-10-2007-120320-G5 dated 13/08/2008 and 18/03/2016 of General Administration Department, Gandhinagar.

Sd/-

REGISTRAR

5. Systems Analyst (Computer Center) - 1 (GEN)

Pay Band 9300- 34800, Grade Pay 5400/-

Age limit 35 Years

Essential Qualifications :

- A) *M.C.A./ M.Sc.(IT)/ B.E. (Computer) with at least 55% of the marks or its equivalent grade of B in the U.G.C. Seven point scale.*
- B) *At the time of appointment Selected Candidate possesses a certificate of basic knowledge of computer applications of any recognized institute as per resolution No. CRR-10-2007-120320-G5 dated 13/08/2008 and 18/03/2016 of General Administration Department, Gandhinagar.*

6. Coach (Athletics) - 1 (GEN)

(Pay Band Rs. 9300-34800,Grade Pay Rs.4600/-)

Age limit 35 Years.

Essential Qualifications :

- A) *Graduation in any discipline and Diploma in Coaching with B grade from NS NIS (Patiala), SAI or from any other recognized Indian Universities.*

OR

Master Degree in physical Education with 50% marks and a Diploma in Coaching with B grade from NS NIS (Patiala), SAI or from any other recognized Indian Universities.

- B) *At least 3 times Participations in Inter Universities/National level Sports Tournaments organized by AIU/Recognized National sports Federations*
- C) *At the time of appointment Selected Candidate possesses a certificate of basic knowledge of computer applications of any recognized institute as per resolution No. CRR - 10 - 2007 - 120320 - G5 dated 13/08/2008 and 18/03/2016 of General Administration Department, Gandhinagar.*

Sd/-

REGISTRAR

7. **Laboratory Technician (Physics) - 1 (GEN)**
Pay Band Rs.5200-20200, Grade Pay 2800/-
(at present Rs.13500+ 1500 (Spl. Allowance) Fixed p.m.) For five Years
Age limit 35 Years

Essential Qualifications :

- A) *M.Sc. with Physics*
- B) *At the time of appointment Selected Candidate possesses a certificate of basic knowledge of computer applications of any recognized institute as per resolution No. CRR-10-2007-120320-G5 dated 13/08/2008 and 18/03/2016 of General Administration Department, Gandhinagar.*

8. **Civil Supervisor - 2 (GEN-1, SEBC-1)**
Pay Band Rs. 5200-20200,Grade Pay Rs.2800/-
(at present Rs.13500+ 1500 (Spl. Allowance) Fixed p.m.) For five Years
Age limit 40 Years.

Essential Qualifications :

- A) *Diploma in Civil engineering with 2nd Class.*
- OR**
- A) *Bachelor degree in Civil engineering.*
- B) *At the time of appointment Selected Candidate possesses a certificate of basic knowledge of computer applications of any recognized institute as per resolution No. CRR-10-2007-120320-G5 dated 13/08/2008 and 18/03/2016 of General Administration Department, Gandhinagar.*

Sd/-

REGISTRAR

- 9. Technician (Laboratory) Bioscience - 1 (ST)**
Pay Band Rs. 5200-20200, Grade Pay Rs.2800/-
(at present Rs.13500+ 1500 (Spl. Allowance) Fixed p.m.) For five Years
Age limit 35 Years.

Essential Qualifications :

- A) *M.Sc with Experimental Biology / Botany /Plant Science/ Zoology / Animal Science / Microbiology / Biochemistry / Biotechnology.*
- B) *At the time of appointment Selected Candidate possesses a certificate of basic knowledge of computer applications of any recognized institute as per resolution No. CRR-10-2007-120320-G5 dated 13/08/2008 and 18/03/2016 of General Administration Department, Gandhinagar.*

- 10. Departmental Storekeeper (Chemistry) - 1 (GEN)**
Pay Band Rs. 5200-20200, Grade Pay Rs.1900/-
(at present Rs. 7800+ 2200 (Spl. Allowance) Fixed p.m.) For five Years
Age limit 35 Years.

Essential Qualifications :

- A) *B.Sc with Chemistry.*
- B) *At the time of appointment Selected Candidate possesses a certificate of basic knowledge of computer applications of any recognized institute as per resolution No. CRR-10-2007-120320-G5 dated 13/08/2008 and 18/03/2016 of General Administration Department, Gandhinagar.*

Sd/-

REGISTRAR

- 11. Departmental Storekeeper (Physics) - 1 (SEBC)**
Pay Band Rs. 5200-20200, Grade Pay Rs.1900/-
(at present Rs. 7800+ 2200 (Spl. Allowance) Fixed p.m.) For five Years
Age limit 35 Years.

Essential Qualifications :

- A) B.Sc. with Physics
- B) At the time of appointment Selected Candidate possesses a certificate of basic knowledge of computer applications of any recognized institute as per resolution No. CRR-10-2007-120320-G5 dated 13/08/2008 and 18/03/2016 of General Administration Department, Gandhinagar.

- 12. Technical Assistant (Library) - 1 (GEN)**
Pay Band Rs. 9300-34800, Grade Pay Rs.4400/-
(at present Rs. 13700+ 1800 (Spl. Allowance) Fixed p.m.) For five Years
Age limit 38 Years.

Essential Qualifications :

- A) Graduate in any discipline and Bachelor of Library Science/
Bachelor of Library and Information Science
- B) Three years Experience of Library Work

OR

- A) Graduate in any discipline and Master of Library Science / Master of
Library and Information Science
- B) One year Experience of Library Work
- C) At the time of appointment Selected Candidate possesses a certificate of basic knowledge of computer applications of any recognized institute as per resolution No. CRR-10-2007-120320-G5 dated 13/08/2008 and 18/03/2016 of General Administration Department, Gandhinagar..

Sd/-

REGISTRAR

13. Technical Assistant (Computer Science) - 1 (GEN)**Pay Band Rs. 9300-34800, Grade Pay Rs.4200/-****(at present Rs. 13500+ 1500 (Spl. Allowance) Fixed p.m.) For five Years
Age limit 45 Years.****Essential Qualifications :**

- A) Master Degree (Comp.sc./ Engineering in relevant subject) II Class
OR
- A) II Class B.Sc. (Maths/Statistics/Physics/Comp.Sci./ Electronics) and II
Class M.C.A. /M.Sc. (Comp.Sci.)
OR
- A) I Class B.E.(Comp.sc. & Engineering)/B.Tech.(Comp.sc. & Engineering)
OR
- A) I Class B.Sc.(Maths/Statistics/Electronics/ /Physics/ Plus II Class
M.Sc. (Electronics/Maths /Physics/Statistics) Plus I Class P.G.D.C.A.
- B) At the time of appointment Selected Candidate possesses a certificate
of basic knowledge of computer applications of any recognized
institute as per resolution No. CRR-10-2007-120320-G5 dated
13/08/2008 and 18/03/2016 of General Administration Department,
Gandhinagar.

14. Workshop Mechanic (Physics) - 3 (GEN- 2, ST- 1)**Pay Band Rs. 5200-20200, Grade Pay Rs.2800/-****(at present Rs. 13500+ 1500 (Spl. Allowance) Fixed p.m.) For five Years
Age limit 38 Years.****Essential Qualifications :**

- A) S.S.C Pass and I.T.I. Mechanic Course
- B) Five years Experience of Mechanical Work in the factory
- C) At the time of appointment Selected Candidate possesses a certificate
of basic knowledge of computer applications of any recognized
institute as per resolution No. CRR-10-2007-120320-G5 dated
13/08/2008 and 18/03/2016 of General Administration Department,
Gandhinagar.
- D) Working Knowledge of English is desirable

Sd/-
REGISTRAR

15. Field Collector (Bioscience) - 1 (GEN)

Pay Band Rs. 5200-20200, Grade Pay Rs.2800/-

**(at present Rs.13500+ 1500 (Spl. Allowance) Fixed p.m.) For five Years
Age limit 37 Years.**

Essential Qualifications :

- A) *B.Sc. with Biology / Micro Biology/ Agriculture*
- B) *Two years Experience as Museum man or Herbarium man in College/ University or Equivalent Institute*
- C) *At the time of appointment Selected Candidate possesses a certificate of basic knowledge of computer applications of any recognized institute as per resolution No. CRR-10-2007-120320-G5 dated 13/08/2008 and 18/03/2016 of General Administration Department, Gandhinagar.*
- D) *Working Knowledge of English is desirable*

16. Gas Mechanic (Chemistry) - 1 (GEN)

Pay Band Rs. 5200-20200, Grade Pay Rs.2400/-

**(at present Rs. 7800+ 2200 (Spl. Allowance) Fixed p.m.) For five Years
Age limit 34 Years.**

Essential Qualifications :

- A) *S.S.C. and I.T.I. Pass*
- B) *- One year Experience as Gas Mechanic in College/ University.
- Preference will be given to the Candidate having Knowledge of Plumbing and Electric fitting*
- C) *At the time of appointment Selected Candidate possesses a certificate of basic knowledge of computer applications of any recognized institute as per resolution No. CRR-10-2007-120320-G5 dated 13/08/2008 and 18/03/2016 of General Administration Department, Gandhinagar.*
- D) *Working Knowledge of English is desirable*

**Sd/-
REGISTRAR**

- 17. Laboratory Assistant (Chemistry) - 1 (SEBC)**
Pay Band Rs. 5200-20200, Grade Pay Rs.1900/-
(at present Rs. 7800+ 2200 (Spl. Allowance) Fixed p.m.) For five Years
Age limit 37 Years.

Essential Qualifications :

- 1) *B.Sc. (Chemistry)*
 - B) *Two years Experience as Laboratory Assistant in the related Subject's Laboratory*
 - C) *At the time of appointment Selected Candidate possesses a certificate of basic knowledge of computer applications of any recognized institute as per resolution No. CRR-10-2007-120320-G5 dated 13/08/2008 and 18/03/2016 of General Administration Department, Gandhinagar..*
 - D) *Working Knowledge of English is desirable*
- 18. Assistant Cum Clerk Cum Data Entry Operator -19 (GEN-13,SEBC-2, ST-3,SC-1)**
Pay Band Rs. 5200-20200,Grade Pay Rs.1900/-
(at present Rs. 7800+ 2200 (Spl. Allowance) Fixed p.m.) For five Years
Age limit 35 Years.

Essential Qualifications :

- A) *Graduate in any discipline.*
- B) *At the time of appointment Selected Candidate possesses a certificate of basic knowledge of computer applications of any recognized institute as per resolution No. CRR-10-2007-120320-G5 dated 13/08/2008 and 18/03/2016 of General Administration Department, Gandhinagar.*

Sd/-

REGISTRAR

19. **Librarian (Academic Staff College) - 1 (GEN)**
Pay Band Rs. 9300-34800, Grade Pay Rs.4200/-
(at present Rs. 13500+ 1500 (Spl. Allowance) Fixed p.m.) For five Years
Age limit 37 Years.

Essential Qualifications :

- A) B.Lib.
 B) 2 Years experience of Library work.
 C) At the time of appointment Selected Candidate possesses a certificate of basic knowledge of computer applications of any recognized institute as per resolution No. CRR-10-2007-120320-G5 dated 13/08/2008 and 18/03/2016 of General Administration Department, Gandhinagar.
 D) Working knowledge of English is desirable.

20. **Computer Assistant (Academic Staff College) - 1 (GEN)**
Pay Band Rs. 9300-34800, Grade Pay Rs. 4200/-
(at present Rs. 13500+ 1500 (Spl. Allowance) Fixed p.m.) For five Years
Age limit 37 Years.

Essential Qualifications :

- A) BCA, **OR** B.Sc.(I.T.) ,**OR** B.Sc.(Computer), With minimum of 50% marks.

AND

2 Years experience of Computer Operating work.

OR

- A) B.E.(Computer/I.T.)

OR

- A) Any Graduate with P.G. Degree in Computer Science.
 B) At the time of appointment Selected Candidate possesses a certificate of basic knowledge of computer applications of any recognized institute as per resolution No. CRR-10-2007-120320-G5 dated 13/08/2008 and 18/03/2016 of General Administration Department, Gandhinagar.
 C) Working knowledge of English is desirable.

Sd/-
REGISTRAR

- 21. Junior Assistant (Academic Staff College) - 1 (GEN)**
Pay Band Rs. 5200-20200, Grade Pay Rs. 1900/-
(at present Rs. 7800+ 2200 (Spl. Allowance) Fixed p.m.) For five Years
Age limit 35 Years.

Essential Qualifications :

- A) Graduate in any discipline.
- B) Preference for selection will be given to the candidate having experience in the University system.
- C) At the time of appointment Selected Candidate possesses a certificate of basic knowledge of computer applications of any recognized institute as per resolution No. CRR-10-2007-120320-G5 dated 13/08/2008 and 18/03/2016 of General Administration Department, Gandhinagar.

Sd/-

REGISTRAR