



**KASEZ**

विकास आयुक्त कार्यालय  
**Office of the Development Commissioner**

कांडला विशेष आर्थिक क्षेत्र

**Kandla Special Economic Zone**

वाणिज्य तथा उद्योग मंत्रालय

**Ministry of Commerce & Industry**

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**Subject: Vacancy Circular/Terms of Contract for the post of Security Officer of  
Kandla SEZ Authority.**

Kandla SEZ Authority invites applications from **Retired Officers**, as per the eligibility criteria given below to fill up the post of **Security Officer** on contract basis for a period of 3 years or till they attain the age of 60 years whichever is earlier. The term of 3 years may be extended by the Competent Authority at its discretion.

**Eligibility Criteria:-**

**Essential:**

- (i) Officers who have retired from the post of Subedar Majors of the Border Security Force or the Central Reserve Police Force after having rendered atleast 3 years regular service on that post before retirement;

OR

Officers who have retired from the post of Inspectors of the Border Security Force, CRPF/Central Industrial Security Force after having rendered atleast 5 years regular service in that post.

- (ii) The applicant should be physically & mentally alert and should not suffer from any major illness. Kandla SEZ Authority reserves the right to conduct any sort of physical/medical test to ascertain physical/mental alertness. The Authority may also decide to call all or any short-listed applicants for personal interaction.
- (iii) (a) During the period of contract, the Security Officer of the zone shall be entitled to a fixed salary of Rs. 40,000/- and increased annually as decided by the Competent Authority.
- (b) The officer will be provided Govt. accommodation for the period of contract. License fee / Water charge / Electricity bill will be payable by the incumbent as per the authority rules.

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**Desirable:**

- (a) Having workable knowledge of Hindi, Gujarati and English.
- (b) Graduation from any discipline.
- (c) Qualification/Training/Experience in Fire Fighting Operation.
- (iv) The contract shall further be subject to the following conditions:-
- (i) The officer will be allowed to join subject to his being declared medically fit (not suffering from any major illness) by a Civil Surgeon of a Government Hospital. He will get himself medically examined at his expenses.
  - (ii) The Officer will be entitled to avail 30 days Earned Leave and 8 days CL in a calendar year as per Government Rules.
  - (iii) The Officer will have no right for permanent absorption in this post.
  - (iv) The appointment is subject to termination at any time without assigning any reason what so ever after serving 1 month notice or 1 month pay. Alternatively, if the officer does not intend to continue, he may give one month notice or in lieu of notice period, the amount of one month consolidated payment.
  - (v) The Officer will discharge the duties & responsibilities of Security Officer, KASEZ as per the directions of Development Commissioner or other senior officials of Zone in his channel of reporting.
  - (vi) Transfer Allowance (i.e. TTA) will not be admissible. However TA will be admissible on tour if required, equivalent to the post having grade pay of Rs. 4,600/-.
  - (vii) The contract appointment will further be subject to submission of declaration of certificate regarding marital status and in the event of having more than one wife living (in case of male applicant); appointment shall be made subject to your having been exempted by the Government of India from the enforcement of the requirement in this behalf.
  - (viii) The contract of service will automatically stand terminated with the efflux of the contract period and no further notice of termination of the contract will be given; otherwise that in the case where the contract is terminated prematurely in terms of the terms/conditions No. (iv) of this contract.
  - (ix) The terms of the contract may be modified, if need be, on due consideration by Kandla SEZ Authority. The authority may extend the period of contract by another period, with a maximum of 5 years; However, subject to the restriction of age of 60 years.
  - (x) For the period of contract, the officer shall not be entitled to any gratuity/Pension etc.




(v) Before giving Offer of Appointment, the authority reserves the right for calling for any information from the last employer of the applicant. The information called for shall invariably include the information that the officer had honorably retired from the service and no major/minor penalty was imposed on him during the period of last 10 years.

(vi) In case of delay in receipt of information from last employer, the authority may allow the selected officer to join the post but that joining shall be subject to receiving of report from that department. If later on, any adverse report is received, the contract shall be cancelled/terminated with immediate effect.

(vii) The Security officer of kandla SEZ has to ensure safety of the zone which is spread over an area of 400 hectares. It has about 200 SEZ Units engaged in manufacturing/ trading/warehousing activities, office buildings, residential colony etc. It is a duty free enclave which directly employs around 28,000 persons. Security Officer is also incharge of Fire-fighting unit and has to supervise security/fire-fighting staff of about 50 persons.

(viii) It is requested that those who are willing to be considered for appointment and fulfill the eligibility criteria may apply to the office in the prescribed Performa (In duplicate) within 30 days from the date of publication of the vacancy circular in the Employment News.



(Satyadeep Mahapatra)  
Joint Development Commissioner,  
Kandla Special Economic Zone &  
Member, Kandla SEZ Authority.

11/03/19.

To,

- (i) KASEZ Website.
- (ii) As per List of attached.

**PROFORMA FOR SENDING THE APPLICATION FOR THE POST OF SECURITY OFFICER, KANDLA SEZ AUTHORITY**

Affix your  
Photograph  
and sign it

1. Name and address in block letters :
2. Date of birth (in Christian era) :
3. Date of retirement :
4. Educational qualifications :
5. Other Qualification/ Training/ Experience etc. :
6. Details of Employment, in chronological order,  
(Enclose a separate sheet duly authenticated under  
your signature)

Office/Institution/ Organization	Post held	Period		Scale of pay & Grade Pay	Nature of duties
		From	To		

7. Please state clearly whether in the light of the : Yes/No  
entries made by you above, you meet the requirement of the  
post:
8. Any other information (like sports activities taken by you/ hobbies, etc.)

(Signature of Candidate)

Postal Address (R)

Telephone/Mobile No.

E-mail, if any :

Note: Please attach self attested copies of certificates such as educational qualification/experience and other documents, etc. with this application.