



Institute of Rural Management Anand

Vergheze Kurien Policy Lab (VKPL) at IRMA Requires Research Manager

The Institute of Rural Management Anand (IRMA) is a premier, national-level Institute for Post Graduate, Fellow Programme and Mid-career/in-service education, research and consulting in rural management and allied fields. Founded in 1979, IRMA's mission is to promote all-round sustainable rural development through professional management.

The Vergheze Kurien Policy Lab (VKPL) at IRMA undertakes research based on micro-data and helps evaluate central and state government's policies and development programs. The methodological focus of the lab is on quasi and field experiments. VKPL is committed to sharing its research and field-level findings, and developmental strategies with policy-makers and implementing agencies. The lab's central research themes include problems related with livelihood strategies, decentralization and governance, empowerment of women, financial inclusion, the relationship between rural households and markets, provision of public services, and the impact of rights-based schemes and programs.

Essential Qualification and Experience:

Mandatory qualifications: MBA (PGDM) or equivalent Masters courses in finance, marketing, strategy, OB/HR, project management, etc.

Minimum of two years of experience, preferably part of it while working in an academic setting with exposure to teaching and research.

Responsibilities:

1. Providing administrative support to VKPL's research, consulting and outreach activities, including (but not limited to) technical proposals, writing of contracts, monitoring of ongoing projects and grants, and recruitment of research staff.
2. Liaising with donors, clients, and other stakeholders on each stage of the project and related academic activities.
3. Collaborating with various departments at IRMA, including (but not limited to) administration, accounts, IT, and ETDC.
4. Working with research teams to ensure that the project outputs are delivered on time.

Remuneration and Period of Contract:

The fixed remuneration will be commensurate based on experience and qualification. (Indicative range Rs.36,000/- to Rs.40,000/- per month). The position would be filled initially on a contract basis for two years with possible multiple extensions dependent upon the candidate's performance and availability of funds.

Age: Maximum age limit 35 years (as on 10th April 2021).

Application deadline: Applications will be reviewed on a rolling basis; however, we encourage candidates to apply by 10th April 2021, 23:59 (IST), for the earliest consideration. Interested candidates may apply online at <https://www.irma.ac.in/careers/careers.php>. Please ensure that the application contains a statement of interest (maximum limit of 250 words) and a detailed curriculum vitae. IRMA reserves the right to accept/reject any application. Relaxation in qualification/experience may be considered by IRMA in the case of an exceptional candidate.