

# Institute of Infrastructure, Technology, Research And Management, Ahmedabad

Date: 23/09/2021

- **The Institute invites applications for contractual recruitment for the following posts:**

Sr. No.	Description
1.	<p><b>Name of Post:</b> Computer Programmer – Contractual  <b>No. of Posts :</b> 01  <b>Fixed Monthly Salary (Rs.):</b> 35,000/- per month  <b>Education Qualification:</b></p> <ul style="list-style-type: none"> <li>• M.E./M.Tech. in Computer / I.T. or other related field from recognized Univeristy</li> </ul> <p style="text-align: center;"><b>OR</b></p> <ul style="list-style-type: none"> <li>• B.E./ B.Tech. in Computer/ I.T. / M.C.A. or other related field from recognized University</li> </ul> <p><b>*Desirable Experience: Not less than 2 years for M.E./M.Tech. and not less than 5 years for B.E./B.Tech./M.C.A. in the following areas</b></p> <ul style="list-style-type: none"> <li>• Hands-on experience in Laravel/Cake PHP Framework</li> <li>• Proven knowledge in development solutions in PHP Framework, HTML5, CSS3, Windows Services, Web Services, Remoting, strong understanding of Object Orientation</li> <li>• Good knowledge and hands-on experience in JavaScript, JQuery and WordPress.</li> <li>• Excellent interpersonal, communication, negotiation and collaboration skills.</li> </ul> <p><b>Key Responsibilities:</b></p> <ul style="list-style-type: none"> <li>• Design, develop, test, support and deploy desktop and custom web applications.</li> <li>• Research and evaluate software-related technologies and products.</li> <li>• Develop and write high-quality coding that meets end-user requirements.</li> <li>• Design, develop and implement critical applications in PHP, and other advanced technologies.</li> </ul> <p><b>** Age Limit : 40 Years</b></p>
2.	<p><b>Name of Post:</b> Laboratory Assistant (Computer) – Contractual  <b>No. of Posts :</b> 01  <b>Fixed Monthly Salary (Rs.):</b> 20,000/- per month  <b>Education Qualification:</b></p> <ul style="list-style-type: none"> <li>• Bachelor / B.Sc. in IT / Computer, BCA, or other related field from recognized University</li> </ul> <p><b>*Desirable Experience : Not less than 5 years</b></p> <ul style="list-style-type: none"> <li>• Maintaining computer labs</li> <li>• Should be able to install and configure programming language and software</li> </ul> <p><b>Key Responsibilities:</b></p> <ul style="list-style-type: none"> <li>• Ensure proper care and maintenance of the equipment installed in the laboratories.</li> <li>• Keep machines free from malware and spyware.</li> <li>• Diagnose hardware problems and resolve these issues with the appropriate engineer.</li> <li>• Conduct regular maintenance in the laboratories.</li> <li>• Performs regular software backups.</li> <li>• Install programming software, OS, drivers and updates</li> <li>• Supplies reference materials to help users learn how to use particular programs.</li> <li>• Well maintain computer laboratories and check daily computer and relevant devices e.g. projector, printer and screen</li> <li>• Data entry on institute ERP or Portal of faculties data</li> <li>• Basic knowledge of networking devices and equipment</li> </ul> <p><b>** Age Limit : 40 Years</b></p>

3	<p><b>Name of Post:</b> Desktop Support Engineering cum Computer Operator – Contractual  <b>No. of Posts :</b> 01  <b>Fixed Monthly Salary (Rs.):</b> 16,000/- per month (Exp. 2 to 5 years); 20,000/- (Exp. More than 5 years)  <b>Education Qualification:</b></p> <ul style="list-style-type: none"> <li>• Bachelor / B.Sc. in IT / Computer, BCA, or other related field from recognized University</li> </ul> <p><b>*Desirable Experience : Not less than 2-years</b> relevant experience in Desktop Support engineer or equivalent field as mentioned following:</p> <ul style="list-style-type: none"> <li>• Proven work experience as a Desktop Support Engineer, Technical Support Engineer or similar role</li> <li>• Hands-on experience with Windows/Linux/Mac OS environments</li> <li>• Working knowledge of office automation products and computer peripherals, like printers and scanners</li> <li>• Knowledge of network security practices and anti-virus programs</li> </ul> <p><b>Key Responsibilities:</b></p> <ul style="list-style-type: none"> <li>• Data entry and office computer related work</li> <li>• Direct unresolved issues to the next level of support personnel</li> <li>• Help create technical documentation and manuals</li> <li>• Attending desktop hardware and software related issues and tasks</li> <li>• OS installation &amp; troubleshooting</li> <li>• Software installation &amp; troubleshooting</li> <li>• Attending daily desktop support complaints/tickets</li> <li>• Printer installation/configuration</li> <li>• Network troubleshooting</li> </ul> <p><b>** Age Limit : 40 Years</b></p>
4	<p><b>Name of Post:</b> Junior Civil Engineer (Project and Maintenance) – Contractual  <b>No. of Posts :</b> 01  <b>Salary:</b> Not a constraint for the right candidate  <b>Education Qualification:</b></p> <ul style="list-style-type: none"> <li>• B.E. / B. Tech. in Civil Engineering from recognized University / Institute with good academic record <b>OR</b></li> <li>• Diploma in Civil Engineering from recognized University/ Institute with good academic record</li> </ul> <p><b>* Experience :</b></p> <ul style="list-style-type: none"> <li>• Not less than 2-years in case of Bachelor Degree and 4 years in case of diploma holder.</li> <li>• Experience in execution and supervision, billing, quantity surveying of civil work in reputed organization.</li> </ul> <p><b>Desirable Skills:</b></p> <ul style="list-style-type: none"> <li>• Knowledge of Computer Aided Design (AUTOCAD) and latest project management / technology related software applications.</li> <li>• Experience in preparing reports, minutes and letters, working knowledge on computer with excel and word.</li> <li>• Good knowledge of reading drawings and quality control at site.</li> </ul> <p><b>** Age Limit : 35 Years</b></p>

\* Only post qualification experience will be considered.

\*\*05 years' age relaxation for reserved category candidates.

*Please note that cut-off date for considering experience and age will be 24/09/2021*

### How to Apply:

Online application should be made on [www.iitram.ac.in/career](http://www.iitram.ac.in/career) only and candidate should take print out of the application at the end. Candidate should send a Non Refundable Demand Draft of Rs. 100 in the name of “Registrar, IITRAM” payable at Ahmedabad (Required at the time of application online). **Demand Draft should be sent for EACH POST separately.** Last Date for online application is **25/10/2021**. Demand Draft along with the print out of online application and documents submitted should be sent by speed post/registered post/courier/in person at following mail address on or before **29/10/2021, 5.00PM**. Application will not be considered without hard copies received at the institute.

**Mailing Address:**

Registrar,  
Institute of Infrastructure, Technology, Research and Management,  
Maninagar East, Khokhra Circle, Ahmedabad- 380026

**Selection Procedure:**

- Based on applications received, a merit list of qualified candidates will be prepared.
- For a particular post, about 3 times no. of candidates will be called for interview. Candidates will be selected as per the performance in the interview.
- **No separate letters will be sent for interview. Candidates shortlisted will be sent SMS and e-mail. List of shortlisted candidates will be available on Institute website in due course of time.**