



Institute of Rural Management Anand

IRMA Requires

Academic Associates in Production & Operations Management & QT Area

IRMA is a premier Institute that is engaged in teaching, training, research, and consultancy in rural management thereby addressing the priorities of the nation. From those aspiring for an academic career and seeking to enhance their teaching and research experience, IRMA invites applications for the position of Academic Associate in the Production & Operations Management & QT.

Job responsibilities: Academic Associate will work closely with faculty members in the area and assist them in undertaking the following activities:

- Assist the faculty in recording and maintaining the attendance
- Assist the faculty in the evaluation of Class Participation
- Assist the faculty in searching material for the course pack
- Assist the faculty in designing quizzes and examinations
- Assist the faculty in evaluating answer papers and assigning grading
- Assist the faculty in taking tutorial classes
- Attend the invigilation duties as and when assigned by PRM/FPRM/PRMX office
- Facilitating group assignments for students

Qualification and Experience

A post-graduate degree/diploma in Industrial Production/Operations Research/Management / Statistics / Economics with a minimum of 55% or equivalent and with two years experience either in academics or industry is qualified to apply. Preference will be given to those who can assist courses Production & Operations Management, Operations Research, and Statistics.

Remuneration: Academic Associates will be given a consolidated remuneration up to Rs.30,000/- per month depending on qualification, experience, merit, and performance in the test/interview, with good growth opportunities.

Duration: Appointments will be made purely on a contract basis for two years with a probation period of one year. The contract will be extendable by one year depending upon suitability to both parties.

Age: Not more than 35 years of age.

Selection Process: Shortlisted candidates will be invited for an online interview. The selected candidate should join at the earliest

IRMA reserves the right to accept/reject any application. IRMA may consider relaxation in qualification/experience in case of an exceptional candidate.

Interested candidates may apply online by October 07, 2021, at <https://www.irma.ac.in/careers/careers.php>. Please ensure that the application contains a Statement of Interest and a detailed Curriculum Vitae.