



राष्ट्रीय फैशन प्रौद्योगिकी संस्थान, गांधीनगर

NATIONAL INSTITUTE OF FASHION TECHNOLOGY,
GANDHINAGAR

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वेबसाइट: www.nift.ac.in/gandhinagar

अनुबंध के आधार पर भर्ती

RECRUITMENT ON CONTRACT BASIS

निफ्ट, वस्त्र मंत्रालय, भारत सरकार द्वारा निफ्ट अधिनियम 2006 के तहत स्थापित एक वैधानिक संस्थान है। निफ्ट गांधीनगर निम्नलिखित पदों के लिए 3 साल के दीर्घकालीन अनुबंध के आधार पर भर्ती के लिए भारतीय नागरिकों से आवेदन आमंत्रित करता है। आवेदन की प्राप्ति की अंतिम तिथि **18.10.2021** है।

NIFT, set up by Ministry of Textiles, Govt. of India is a statutory institute governed by NIFT Act, 2006 invites applications from the Indian Nationals for the following post to be filled on 3 years long term contract basis for Gandhinagar Campus. The last date for submission of application is **18.10.2021**.

क्रम / Sr	पदों का नाम / Name of the Post	वेतनमान / Pay Level	रिक्त सं/ Vacancy	Gandhinagar/ गांधीनगर	Surat/ सूरत
1	सहायक (लेखा)/ Assistant (Accounts)	स्तर - 4 Level - 4	UR-02 OBC-01	02	01
2	सहायक (प्रशासन)/ Assistant(Admin.)	स्तर - 4 Level - 4	UR-01	01	-
3	मशीन मैकेनिक/ Machine Mechanic	स्तर - 4 Level - 4	UR-01	01	-
4	आशु लिपिक ग्रेड - III / Steno Grade - III	स्तर - 4 Level - 4	UR-01	01	-
5	नर्स / Nurse	स्तर - 4 Level - 4	UR-01	01	-
6	कनिष्ठ सहायक Junior Assistant	स्तर - 2 Level - 2	08 OBC-02 UR-03 EWS-01 SC-01 ST-01	08	-
7	पुस्तकालय सहायक Library Assistant	स्तर - 2 Level - 2	UR-01	01	-
8	लैब सहायक Lab Assistant	स्तर - 2 Level - 2	Total Vacancy - 08 OBC-02 UR-05 SC-01	07	01
	Competency C1 (Foundation program & Fashion & Lifestyle Accessories Design)		FP - 01 F&LA - 02	03	-
	Competency E (Textile Design Department)		01	01	-
	Competency F		01	01	-

(Fashion Communication Department)				
Competency G (Fashion Management Studies)		01	01	-
Competency D Fashion Technology		02	01	01

उपरोक्त रिक्त स्थान भर्ती प्रक्रिया के अंतर्गत बढ़ / कम भी किये जा सकते हैं जिसका निर्णय संस्थान के पास है इसके अनुसार आरक्षण की स्थिति में बदलाव हो सकता है।

Above vacancy may increase / decrease at later stage at sole discretion of the Institute for which roster position may also get changed.

पदों का विवरण, पात्रता, आवेदन शुल्क, निर्देश आदि नीचे दिए गए हैं:

The details of posts, eligibility requirement, application fee, instructions etc. are given below:

पात्रता मानदंड / Eligibility Criteria

क्रम / Sr No	पदों का नाम / Name of the post	वेतनमान Pay Scale	चयन / Selection	पात्रता मानदंड / Eligibility Criteria	
				आयु सीमा / Age Limit	योग्यता और अनुभव Qualification & Experience
1	Assistant (Accounts)	Level – 4	लिखित परीक्षा Written test	27 Years*	i) Bachelor's Degree in Commerce from recognized University / Institution with two years' experience in Finance and Accounts matters Or Master's Degree in Commerce from recognized University / Institution with one year experience in Finance and Accounts matters. ii) Working Knowledge of Accounting Software
2	Assistant (Admin.)	Level – 4	लिखित परीक्षा Written test	27 Years*	i) Graduate from recognized university/institution. ii) At least 2 years' experience in administration. iii) Typing speed of at least 40 wpm in English/Hindi.
3	Machine Mechanic	Level – 4	लिखित परीक्षा Written test	27 Years*	i) Full time three years Diploma after 10 th from Recognized state/central Board of Technical education and Training in Mechanical Engineering / Mechatronics Engineering / Instrumentation Technology Or Full time two years Diploma after 10 th from Recognized ITI/ NSTI/ IDTR/ IGTR in Machinist/ Mechanic Machine Tools Maintenance /Technician Mechatronics /Textile Mechatronics (NSQF level 5) Or Full time two years Diploma after 10 th from Recognized ITI/ NSTI/ IDTR/

					IGTR in Instrument Mechanic / Mechanic Industrial Electronics (NSQF level 5) Or Full time six months NCVT certificate in Industrial Sewing Machine Technician (NSQF level 3) And Post-qualification 3 years of experience (for 3 years diploma after 10th), 4 years of experience (for NSQF level 5 after 10th), 2 years of experience (for NSQF level 5 after 12th) and 6 years of experience (for NSQF level 3) in repair and maintenance of cutting/ sewing/ finishing machines in garment manufacturing organization/ training institute.
4	Steno Grade - III	Level - 4	लिखित परीक्षा Written test	27 Years*	i) Graduate from a recognized University/ Institute ii) Minimum speed of 80 wpm in shorthand and 40 wpm in typing iii) Minimum 2 years' experience in Govt. / Semi- Govt. / State Govt. /UT/ Autonomous Organization/PSU. iv) Proficiency in Computer Operations
5	Nurse	Level - 4	लिखित परीक्षा Written test	27 Years*	i. B.Sc. (Hons) in Nursing from a recognized University or Institute / Regular course in B.Sc. Nursing from a recognized University or Institute / Post Basic B.Sc. (Nursing) from recognized University or Institute. ii. Registered as Nurse or Nurse and midwifery (RN or RN and RM) with State Nursing Council. iii. Six months experience in minimum fifty bedded hospital after acquiring the educational qualification mentioned above. OR i. Diploma in General Nursing and midwifery from a recognized Board of Council. ii. Registered as Nurse or Nurse and midwifery (RN or RN and RM) with State Nursing Council. iii. Two and half years' experience in minimum fifty bedded hospital after acquiring the educational qualification mentioned above.

6	Junior Assistant	Level - 2	लिखित परीक्षा Written test	27 Years*	i) Passed 10+2 examination from a Board or its equivalent recognized by the Govt. ii) A Typing speed of 30 wpm in English or 25 wpm in Hindi. iii) Computer Proficiency, which includes: a) Competency in MS Word / applicable software for written / mail correspondence b) Competency in management of mail accounts c) Competency in retrieving information through search applications iv) Candidate who have done diploma in Computers shall be given preferential weightage.
7	Library Assistant	Level - 2	लिखित परीक्षा Written test	27 Years*	Graduate from recognized university /Institution with diploma in library Science Or Bachelor Degree in Library Science from recognized university /Institution At Least on year experience from well-established library.
8	Lab Assistant Competency – A (Foundation Program & Fashion & Lifestyle Accessories Department)	Level – 2	लिखित परीक्षा/कौशल परीक्षण /Written test/ Skill Test	27 Years*	10th or above Full time two year Diploma/Certificate after 10th (NSQF level 4 or 5) from any Govt. recognized institute / ITI in Additive Manufacturing Technician / turner- / filter machinist. OR Full time one year certificate (NSQF level 3 or 4) from any Govt. recognized institute / ITI in leather Goods maker / carpentry. And Post-qualification 4 years of experience (for NSQF level 5) and 5 years of experience (for NSQF level 4) and 6 years of experience (for NSQF level 3) in the relevant/related field with Operational knowledge of general workshop machinery i.e. lathe, milling, wood working machinery, thermoforming injection molding, metal casting, added advantage with experience in CNC

					machines. OR Skill of pattern making & construction, components, costing, process materials in leather goods industry OR Skill of furniture making, handicrafts, with full knowledge of production, finishes, equipment, tools and machinery
9	Lab Assistant Competency E Textile Design Department	Level – 2	लिखित परीक्षा/कौशल परीक्षण /Written test/ Skill Test	27 Years*	10th or above Full time three years Diploma after 10th from Govt. Recognized institute / IIHT in Handloom & Textile Technology. OR Full time two years Diploma after 10th (NSQF level 5) from Govt. recognized institute / ITI in Wet Processing Technician OR Full time one year certificate after 10th (NSQF level 3) from any Govt. recognized institute/ ITI in Weaving technician / for Silk & Woolen fabrics. And Post-qualification 3 years of experience (for 3 years diploma after 10th), 4 years of experience (for 2 years diploma after 10th) and 6 years of experience (for NSQF level 3) in Weaving preparation, weaving on table top loom, dobby and jacquard with electronic harness. Computerized automatic Sample Loom etc. AND/OR Dying and printing with Knowledge and Skill of dying of yarn and fabric using natural and synthetic dyes after different styles and types of Printing of Textiles. AND/OR An accredited lab with knowledge and skill to conduct standards of fiber, yarn and fabric.

10	Lab Assistant Competency F Fashion Communication Department	Level – 2	लिखित परीक्षा/कौशल परीक्षण /Written test/ Skill Test	27 Years*	10 th or above Full time one year or two year Diploma/certificate after 10 th (NSQF level 4 or 5) from any Govt. recognized institute/ITI in Digital Photographer/ Video Cameraman / Information & Communication Technology System. And Post-qualification 4 years of experience (for NSQF level 5) and 5 years of experience (for NSQF level 4) in the relevant/related field with skill or still with video photography knowledge of video switching, non-linear editing, Chroma keying, Broadcasting, Audio/video routing, lightning techniques and operating MAC and Windows OS
11	Lab Assistant Competency A Fashion Technology	Level – 2	लिखित परीक्षा/कौशल परीक्षण /Written test/ Skill Test	27 Years*	10 th or above Full time three years Diploma after 10 th from Recognized state/central Board of Technical Education and Training in Mechanical Engineering / Mechatronics Engineering / Instrumentation Technology. OR Full time two years diploma after 10 th from Recognized ITI / NSTI / IDTR / IGTR in Machinist / Mechanic Machine Tools Maintenance / Technician Mechatronics / Textile Mechatronics (NSQF level 5). OR Full time two years diploma after 12 th from Recognized ITI / NSTI / IDTR / IGTR in instrument Mechanic / Mechanic / Industrial Electronics (NSQF level 5). OR Full time six months NCVT certificate in Industrial Sewing Machine Technician (NSQF level 3). Post-qualification 3 years of experience (for 3 years diploma after 10 th) 4 years of experience (for NSQF level 5 after 10 th), 2 years of experience (for NSQF level after 5 after 12 th) and 6 years of experience (for NSQF level 3) in repair and maintenance of cutting/sewing / finishing machines in garment manufacturing organization / training institute.
12	Lab Assistant Competency G Fashion Management Studies	Level – 2	लिखित परीक्षा/कौशल परीक्षण /Written test/ Skill	27 Years*	10 th or above Full time one year or two year Diploma/certificate after 10 th or 12 th (NSQF level 4 or 5) from any Govt. recognized

	Department		Test		institute / ITI in Information & Communication Technology System Maintenance / Desktop Publishing Operator/ Multimedia Animation & Special Effects/ Data Entry Operator/ Database System Assistant. OR Full time three year Diploma after 10th from any Govt. recognized institute / polytechnic in computer application or similar. OR NIELIT 'O' level course (NSQF level 5) of DOEACC Scheme after 12th education. And Post-qualification 4 years of experience (for NSQF level 5 and DOEACC level 'O') and 5 years of experience (for NSQF level 4) and 3 years of experience (for three years diploma after 10th) in a reputed organization/educational institute for I.T lab management (including software installation, networking and basic problem solving) and should essentially have the proficiency in MS Office / video conferencing / browsing applications.
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* Maximum upper age-limit for NIFT employees may be relaxed up to five years or total length of service rendered (on regular and/or long-term contract basis) whichever is less.

महत्वपूर्ण निर्देश / IMPORTANT INSTRUCTIONS

1. संस्थान यह अधिकार अपने पास सुरक्षित रखता है :

(अ) किसी भी कारण बताए बिना किसी भी समय किसी भी श्रेणी के तहत विज्ञापित पद को वापस लेने / संशोधित करने के (ब) बिना किसी कारण बताए किसी भी या सभी आवेदनों को अस्वीकार करने के (क) विज्ञापित किसी भी या सभी पदों को नहीं भरने के लिए (ड) ग्रेड पे, पे बैंड इत्यादि में बाद में पाई गई किसी भी तरह की विसंगति को सुधारने के लिए ।

The Institute reserves the right to:

(a) Withdraw advertised post / Modify under any category at any time without assigning any reason. (b) Reject any or all the applications without assigning any reasons thereof. (c) Not to fill any or all posts advertised. (d) Rectify any discrepancy in the grade pay, pay band etc., if found later on.

2. निफ्ट गांधीनगर के स्वयं के निर्णय अनुसार पद की संख्या जरूरतों के अनुसार बढ़ाई / कम की जा सकती है ।

Post may increase/decrease as per requirement and at the sole discretion of NIFT Gandhinagar Campus.

3. उपर्युक्त पद भारत सरकार के नियमों के अनुसार केंद्र सरकार के वेतनमान जैसे की महंगाई भता, हाउस रेंट अलाउअन्स और परिवहन भत्ते अनुसार है।

The above posts are as per the Central Government pay scales and carry allowances Like Dearness, House Rent and Transport as per Government of India rules.

4. यह रोजगार समय-समय पर संस्थान द्वारा अधिसूचित नियमों और विनियमों, सेवा शर्तों, द्वारा शासित होगा।

Employment of Institute shall be governed by the rules and regulations, service conditions, as notified by the institute from time to time.

5. उपरोक्त सभी पदों को अनुबंध के आधार पर भरे जाने हैं; अनुबंध कि समय सीमा 3 साल होगी जिसे संस्थान की जरूरतों अनुसार एवं उम्मीदवार के कार्य निष्पादन के मूल्यांकन अनुसार नवीनीकृत किया जा सकता है ।

All the above posts are to be filled up on contract basis; period of contract would be of 03 years may be renewed further based on the performance of the candidate & institute's requirement.

6. उम्मीदवारों को सलाह दी जाती है कि वे आवेदन करने से पहले स्वयं को संतुष्ट करें कि उनके पास पद के लिए निर्धारित न्यूनतम आवश्यक योग्यता / अनुभव है । निर्धारित आवश्यक योग्यताएं न्यूनतम हैं और केवल उसी का आधिपत्य उम्मीदवारों को चयन प्रक्रिया के लिए बुलाए जाने के लिए बाध्य नहीं है ।

Candidates are advised to satisfy themselves before applying that they possess at least the minimum essential qualification/experience laid down for the post. The prescribed essential qualifications are the minimum and the mere possession of the same does not entitle candidates to be called for selection process.

7. इस विज्ञापन के अनुसार प्राप्त आवेदनों को जाँचने के लिए संस्थान जांच - व - शॉर्टलिस्टिंग समिति का गठन करेगा एवं योग्यता और अनुभव आदि के आधार पर उम्मीदवारों की संख्या को उचित सीमा तक सीमित कर सकता है। चयन से पहले या बाद में आवेदकों से कोई पत्राचार नहीं किया जाएगा एवं संस्थान का निर्णय अंतिम रहेगा ।

The Institute will constitute a Screening- cum-Short listing-Committee, which will screen all the applications received in response to an advertisement and may restrict the number of

candidates to a reasonable limit on the basis of qualifications and experience etc. No correspondence will be entertained from the applicant either before or after the selection. The decision of the Institute would be final.

8. योग्यता / अनुभव / आयु इत्यादि को केवल आवेदन जमा करने की अंतिम तिथि के अनुसार ध्यान में लिया जाएगा।

Qualifications/ Experiences / Age, etc. as on last date of submission of applications will only be taken into considerations.

9. किसी भी मामले में किसी भी प्रकार की कोई अंतरिम पूछताछ / पत्राचार / संचार नहीं किया जाएगा।
No interim enquiries / correspondence / communication of any sort will be entertained on the matter

10. अनुसूचित जाति / अनुसूचित जनजाति / अन्य पिछड़ा वर्ग (नॉन-क्रीमी लेयर) के लिए आरक्षण और छूट भारत सरकार के दिशा-निर्देशों के अनुसार होगी। भर्ती के लिए निर्धारित अधिकतम आयु सीमा में अनुसूचित जाति / अनुसूचित जनजाति के उम्मीदवारों के लिए 5 वर्ष और अन्य पिछड़े वर्ग के उम्मीदवारों के मामले में 3 वर्ष की छूट दी जा सकती है। आयु की गणना आवेदन की अंतिम तिथि, 18.10.2021 के अनुसार कि जाएगी।

Reservation and relaxation for SC/ST/OBC (non-creamy layer) & Ex-servicemen candidate will be as per Government of India Guidelines. The maximum age limit prescribed for recruitment can be relaxed by 5 years in the case of SC/ST candidates and 3 years in case of OBC candidates. Age shall be reckoned as on the closing date of application, i.e., as on 18/10/2021

11. आरक्षण और छूट का लाभ पाने वाले उम्मीदवार सक्षम प्राधिकारी द्वारा जारी किए गए निर्धारित प्रारूप में जाति प्रमाण पत्र प्रस्तुत करेंगे।

Candidates seeking benefit of reservation and relaxation shall submit caste certificate in Prescribed Format issued by Competent Authority. In case of EWS category candidate seeking benefit must submit income proof issued by appropriate authority. The benefit of reservation under EWS can be availed upon production of an Income and Asset Certificate issued by a Competent Authority. The Income and Asset Certificate issued by any one of the following authorities in the prescribed format shall only be accepted as proof of candidate's claim as belonging to EWS: -

- (i) District Magistrate/ Additional District Magistrate/ Collector/ Deputy Commissioner/ Additional Deputy Commissioner /1st Class Stipendiary Magistrate/ Sub-Divisional Magistrate/ Taluka Magistrate/Executive Magistrate, Extra Assistant Commissioner.
- (ii) Chief Presidency Magistrate/Additional Chief Presidency Magistrate/Presidency Magistrate
- (iii) Revenue Officer not below the rank of Tehsildar and
- (iv) Sub-Divisional Officer or the area where the candidate and/or his family normally resides.

12. संस्थान सेवा के कार्यकाल के दौरान किसी भी समय उम्मीदवार द्वारा प्रस्तुत पूर्ववृत्त या दस्तावेजों को सत्यापित करेगा, यदि किसी भी मामले में, यह पाया जाता है कि उम्मीदवारों द्वारा प्रस्तुत किए गए दस्तावेज नकली हैं या उम्मीदवार का पूर्ववृत्त ठीक नहीं है / वह किसी अदालत द्वारा दोषी ठहराया है या उक्त जानकारी को छिपाया है, तो उसी समय उसकी सेवाओं को समाप्त कर दिया जाएगा गा और आगे और उचित कार्रवाई की जाएगी।

The Institute shall verify the antecedents or documents submitted by the candidate at any time during tenure of service. In case, it is detected that the documents submitted by the candidates are fake or the candidate has a clandestine antecedents / background for which he / she has been convicted by any court and has suppressed the said information, then his/her services shall be terminated forthwith and appropriate action will be taken.

13. यदि किसी उम्मीदवार द्वारा दी गई कोई भी घोषणा या जानकारी झूठी पाई गई या यदि उन्होंने किसी भी भौतिक जानकारी को जानबूझकर छुपाया है, तो वे चयन प्रक्रिया से / सेवा से हटाने के लिए उत्तरदायी होंगे।

If any declaration given or information furnished by a candidate found to be false or if they have willfully suppressed any material information, they will be liable to removal from service / disqualification from the selection process.

14. Any form of canvassing will lead to disqualification of candidature.

15. सभी मामलोमे संयथान का निर्णय अंतिम रहेगा ।

Decision of the institute shall be final in all matters.

16. आवेदन शुल्क / Application Fee:

a) आवेदक को आवेदन शुल्क रु.295/- (आवेदन शुल्क रु.250/- (जी. एस. टी@18%रु.45) का भुगतान निम्नलिखित माध्यम से किया जा सकेगा :

The applicants shall be required to pay application fee of Rs. 295/- (Application Fess Rs: 250/- (GST @18 %=Rs.45)) following forms:

i) "National Institute of Fashion Technology, Gandhinagar" के पक्ष में जारी किये गए डिमांड ड्राफ्ट द्वारा जो अहमदाबाद / गांधीनगर को देय होगा ।

In form of Demand Draft drawn in favor of "National Institute of Fashion Technology, Gandhinagar" payable at Ahmedabad / Gandhinagar.

ii) निफ्ट गांधीनगर के खाता सं. : 359302050000198, IFSC कोड UBIN 0535931(fifth letter in IFSC code is "O" Zero) में NEFT द्वारा जो आवेदक ऑनलाइन माध्यम से आवेदन शुल्क का भुगतान करेंगे वे कृपया भुगतान का UTR नं. की प्रति आवेदन के साथ सलग्न करें ।

By transferring above fees in NIFT Gandhinagar Account No: 359302050000198 IDFC Code: UBIN 0535931, fifth letter in IFSC code is "O" Zero

Candidate must submit UTR details of NEFT transfer alongwith filled application form in case of making online payment of application fees.

b) अनुसूचित जाती / जनजाति / महिला उम्मीदवार को आवेदन शुल्क का भुगतान नहीं करना है ।
Candidates belonging to SC/ST, Female, need not to pay Application Fee.

c) किसी भी संजोग में एक बार किया गया भुगतान वापिस / रि-अजस्ट नहीं किया जाएगा ।
The fee once paid shall not be refunded or re-adjusted under any circumstances

d) आवेदक को डिमांड ड्राफ्ट के पीछे अपना नाम, पता और पोस्ट लिखना होगा।
Applicant must write his/her name, address and post applied for on back of demand draft.

17. आवेदन कैसे करें / How to Apply:

a) ईछुक उम्मेदवार अपने आवेदन निर्धारित प्रारूप (जो निफ्ट की वेबसाइट <https://www.nift.ac.in/gandhinagar/careers> पर उपलब्ध है) डाउनलोड करके भरकर आयु, योग्यता, जाती, अनुभव आदि की स्वयं-प्रमाणित प्रतिया एवं आवेदन शुल्क के डिमांड ड्राफ्ट / UTR सं. को एक लिफाफे में बंद कर जिस पद के लिए आवेदन किया है उसे लिफाफे पर लिख कर सीलबंद लिफाफा तैयार करें।

Interested candidates are required to send their applications in the prescribed application format downloaded from institute's website (<https://www.nift.ac.in/gandhinagar/careers>) along with self-attested copies of relevant certificates and testimonials in support of age, qualification, caste and experience and non-refundable application fee in form of Demand Draft / UTR No (In case of online transfer) in an envelope super scribing the name of post applied for.

- b) भरे हुए आवेदन सपोर्टिंग दस्तावेजों के साथ (आयु, योग्यता, जाति, अनुभव आदि की स्वयं-प्रमाणित प्रतियां एवं आवेदन शुल्क के डिमांड ड्राफ्ट / UTR सं.) को सील बंद लिफाफे में "निदेशक, राष्ट्रीय फैशन प्रौद्योगिकी संस्थान, निफ्ट परिसर, घ-0 रोड, इन्फोसिटी के पास, गांधीनगर - 382 007 (गुजरात)" को भेजे।

Filled application along with the supporting documents (certified copies of educational qualifications, experience etc.) with Demand Draft / UTR no. should be sent to, **Director, National Institute of Fashion Technology, NIFT Campus, Gh - 0 Road, Near Infocity, Gandhinagar 282007.**

- c) भरा हुआ आवेदन केवल पंजीकृत डाक / स्पीड पोस्ट के माध्यम से उपरोक्त पते पर अंतिम दिनांक 18.10.2021 तक पहुंचना चाहिए।

Filled application should be reach to the above address through registered post / Speed Post only by 18.10.2021

- d) आयु / शैक्षिक योग्यता / जाति / अनुभव आदि के प्रमाण से संबंधित प्रमाण पत्र और प्रशंसापत्र की स्वप्रमाणित प्रतियां आवेदन पत्र के साथ संलग्न होनी चाहिए।

Self-attested copies of certificates and testimonials pertaining to proof of age / educational qualifications/ caste / experience etc. should be attached with the application form.

- e) फोटो, हस्ताक्षर, शैक्षिक योग्यता, अनुभव आदि की प्रमाणित प्रतियां के बिना प्राप्त अपूर्ण आवेदन उम्मीदवार को बिना किसी संचार के संक्षेप में खारिज कर दिया जाएगा। इस संबंध में आगे कोई पत्राचार नहीं किया जाएगा।

Incomplete applications received without photograph, signature, certified copies of educational qualifications, experience etc. will summarily be rejected without any communication to the candidate. No further correspondence will be entertained in this regard.

- f) वे उम्मीदवार जो सरकारी / अर्ध-सरकारी / स्वतंत्र निकाय आदि में कार्यरत हैं, अपने आवेदन अपने कार्यालय द्वारा भेजे। हालांकि, वे अपने आवेदन और अन्य प्रमाणपत्रों और प्रशंसापत्रों की एक अग्रिम प्रति भेज सकते हैं ताकि निर्धारित तिथि पर या उससे पहले इस कार्यालय तक पहुंच सकें।

Those candidates who are employed in Govt. /Semi Govt. /Autonomous Bodies etc. should send their applications through proper channel. However, they may send an advance copy of their application and other certificates and testimonials so as to reach this office on or before the scheduled date.

- g) आवेदन करने वाले उम्मीदवारों यह सुनिश्चित करे कि डिमांड ड्राफ्ट / UTR सं. के विवरण के साथ आवेदन पत्र के प्रत्येक कॉलम को सही ढंग से भरा जाए। यदि कोई कॉलम खाली छोड़ दिया जाता है, तो आवेदन पत्र अस्वीकार किया जा सकता है।

The candidates applying should ensure that each column of application form along with details of demand draft / UTR No. is filled correctly. In case any column is left blank, the application form is liable to be rejected.

- h) निफ्ट निर्दिष्ट समय के भीतर दस्तावेजों को प्रस्तुत करने में किसी भी डाक देरी / नुकसान के लिए जिम्मेदार नहीं होगा।

NIFT will not be responsible for any postal delay / loss in transit in submission of documents within specified time.

18. चयन प्रक्रिया / Selection Process

- a) आवेदक को लिखित / कौशल्य परीक्षा के समय आवेदन पत्र में उल्लिखित योग्यता और अनुभव के समर्थन में सभी मूल प्रमाण पत्र / दस्तावेज आदि लाने रहेंगे।

The applicant must bring all original certificates / testimonials / documents in support of qualifications and experience as mentioned in the Application Form at the time of written / Skill test.

- b) विज्ञापित पद की संख्या सांकेतिक है और संस्थान के पास किसी भी पद को नहीं भरने का अधिकार है और वास्तविक आवश्यकता के आधार पर पदों की संख्या में कमी या वृद्धि भी की जा सकती है। निफ्ट अपने पास किसी भी चयनित उम्मीदवारों को आवश्यकता के अनुसार किसी भी परिसर में रखने का अधिकार सुरक्षित रखता है।

The number of post advertised is indicative and the institute reserves right not to fill up any post(s) and also number of posts may be decreased or increased depending upon the actual requirement. NIFT reserves right to place any of the selected candidates at any of its campuses as per requirement.

निदेशक / Director