



RECRUITMENT NOTICE

The Mehsana Urban Co-operative Bank Ltd., one of the Gujarat's leading Multi-State Co-operative Banks is looking for qualified and experienced talents in the following areas :-

Online Registration of Application starts from 17/03/2022	Last date for Online Registration of Application 07/04/2022 (23:59 Hours)
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Last Date of Sending Physical Application: 08/04/2022 (18:00 Hours)

**Address to Send Physical Application: The Mehsana Urban Co-Op. Bank Ltd.,
HR Department,
Corporate Office, Nr. Manglayatan Society, Highway, Mehsana - 384002**

[1] CHIEF RISK OFFICER

Number of Posts	-01-
Grade/Scale-V	Assistant General Manager
Age Limit As on 21 st Oct, 2021	Not more than 50 years
Educational Qualifications	Graduation/Post Graduation in any stream [recognized/ approved by Government, Government Bodies/ AICTE] with Professional certification in Financial Risk Management from premium institutes such as (1) Global Association of Risk Professionals [GARP], (2) Certification from PRIMA Institute or its equivalent institute.
Experience	<p>Minimum -10- years experience in Commercial Banks including credit and operational areas of which minimum -05- years of experience in Credit & Risk Function.</p> <p>Additionally, following experience is preferable :-</p> <p>[a] Hands on implementation of Integral Risk Management system for the Bank/FIs.</p> <p>[b] Hands on experience in Assessing and Managing various types of risks and mitigation thereof.</p>
Role & Responsibility	<p>The Chief Risk Officer shall oversee the entire process of Risk Management in the Bank. He / She will be responsible for implementation and review of the various Risk Models, developing policies, procedures and pricing models, etc., of the Bank.</p> <p>The role of Chief Risk Officer, will be broadly classified under the following area of operations :-</p> <p>[a] Credit Risk Management</p> <p>[b] Market Risk Management</p> <p>[c] Operational Risk Management</p> <p>[d] Liquidity and Interest rate Risk Management</p>

	[f] IT & Cyber Security Risk [e] Compliance Risk/Regulatory Risk
Posting	Bank's Head Office, Mehsana
Remuneration	At par with industry, negotiable

[2] COMPANY SECRETARY

Number of Posts	-01-
Grade/Scale-III	Senior Manager
Age Limit As on 21 st Oct, 2021	Not more than 40 years
Educational Qualifications	Company Secretary
Experience	-05- years of working as Secretary to Board
Role & Responsibility	[a] To ensure compliance and corporate governance and to guide the board on various strategic, governance. [b] Secretarial level works for Board of Directors meeting, Board of Management Meeting, any other committee related meetings starting from drafting of agenda to minutes of the meeting. [c] Handling Correspondence with the RBI/Regulator/Government Departments etc; on behalf of the Bank in connection with role of Company Secretary.
Posting	Bank's Head Office, Mehsana
Remuneration	At par with industry, negotiable

[3] CREDIT MANAGER

Number of Posts	-05-
Grade/Scale-III	Senior Manager
Age Limit As on 21 st Oct, 2021	Not more than 35 years
Educational Qualifications	Designated as Chartered Accountant by the Institute of Chartered Accounts of India. <u>OR</u> MBA[Finance] from a reputed University
Experience	Minimum 5 to 10 years experience of processing of large Credit Proposals in Banks. The candidate should be well conversant with the norms/guidelines of the Reserve Bank of India for processing Credit proposals
Training Compensation	Fixed at par with industry, negotiable
Posting	At any of the Bank's Branch/Office in the Districts of Ahmedabad, Surat, Mehsana.

[4] INTERNAL INSPECTION AUDITOR

Number of Positions	-06-
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Grade/Scale-II	Manager
Age Limit As on 21 st Oct, 2021	Not more than 45 years
Educational Qualifications	M.Com. First Class OR MBA[Finance] from a reputed University
Experience	Minimum 5 to 10 years experience of working as Internal Inspection Auditor in Banks.
Training Compensation	Fixed at par with industry, negotiable
Posting	At any of the Bank's Branch/Office in the Districts of Ahmedabad, Surat, Mehsana.
Other Requirement	Candidate must be having good health since Inspection/Audit of Branches requires frequent travelling.

[5] IT TECHNOLOGY MANAGER & IT TECHNOLOGY OFFICER

Posts	One Manager & One Officer
Description	IT Architecture (System, Software, Physical, Logical, Network)
Pre-Requisites	Proven technology leader with experience in large scale architecture implementation including network design preferably in BFSI domain.
Educational Qualifications	B.Tech /B.E./ M.Tech /M.E. degree in Computer / IT OR MCA
Preferred Certification	CCNA RHCE
Experience Required	For Manager minimum -05- Years For Officer minimum -03- Years
Responsibilities	<ul style="list-style-type: none"> ➤ Architecture and System Design ➤ Lead strategic and operational planning ➤ IT architecture of the Bank (All hardware and Software systems, Network and Telecommunications) ➤ Strategic technology decisions ➤ Technology life-cycle management ➤ Understand business requirements for customer base and be able to translate them into technical requirements. ➤ Provide and develop Planning, Design, Implementation, Operation and Optimization services for Data Centre Networking. ➤ Expert level internetworking troubleshooting in a large-scale network environment. ➤ Experience configuring, monitoring, and tuning WANLAN network devices to optimize network performance and assure network security. ➤ Demonstrated experience configuring VLAN's and optimizing a high volume transaction WAN. ➤ Participation in team to strategize and implement network upgrade from legacy network configuration. ➤ Network systems planning and diagramming Visio for documentation.

	<ul style="list-style-type: none"> ➤ Experience with IOS, Cisco configuration utilities; network monitoring software, and UNIX. ➤ Demonstrated experience using a protocol analyzer to identify and resolve network issues and network usage trends. ➤ Experience with LAN hardware including patch panels, Fibre Optic, Cat 6 and higher wiring. ➤ Experience in L2 and L3 MPLS technology used by various service providers. ➤ Demonstrated experience in VOIP, QOS configuration on LAN, WAN ➤ Extensive knowledge of 6500, 4500, 3500, 2900 series Cisco switches. ➤ Interact with vendors for solution, sizing. ➤ Recommend procurement of Networking Equipment and Peripherals. ➤ Knowledge of Linux, Solaris, Windows, Unix operating system and virtualisation.
Requirement	<ul style="list-style-type: none"> ➤ 5 year for Manager, 3 year for Officer relevant experience in IT industry in Core Banking application ➤ Strong understanding of business impact of technology ➤ Strong ability to work well under pressure on multiple projects independently ➤ Excellent verbal and written communication skills ➤ Ready to work in 24x7 environment. ➤ B.Tech/B.E./M.Tech/M.E. degree in Computer/IT or MCA. ➤ Preferred Certification : CCNA, RHCE

[6] IT DEVELOPMENT MANAGER & IT DEVELOPMENT OFFICER

Posts	One Manager & One Officer
Description	Implementation of new IT and Business initiatives requiring automation. Includes IT software development, both in-house and outsources
Pre-Requisites	Software project management experience. Knowledge of various software development language like Java, JavaScript, Android and iOS application.
Educational Qualifications	B.Tech /B.E./ M.Tech /M.E. degree in Computer / IT OR MCA
Preferred Certification	OCP JAVA Android Certification from Google
Experience Required	For Manager minimum -05- Years For Officer minimum -03- Years
Responsibilities	<ul style="list-style-type: none"> ➤ All new IT development initiative / projects ➤ Managing IT projects, monitoring, reporting ➤ Delivery of IT solutions for business ➤ Managing related budgets and outcomes ➤ Managing outsources IT development ➤ Analyses, defines, and documents systems scope, objectives, and overall design.

	<ul style="list-style-type: none"> ➤ Drives innovation by managing new initiatives and technology recommendations with a primary focus of driving software solutions. ➤ Prepares detailed systems and program specifications ➤ Performs design reviews across the organization ➤ Prepares project proposals and develops project plans ➤ Consults and advises on multiple technical solution to business problems ➤ Ensures products and services are aligned with current and future needs and expectations. ➤ Simplify and streamline the existing complex system ➤ Resolves customer issues with software solutions and responds to suggestions for improvements and enhancements ➤ Interacts with business users, IT, vendors and customers to define current and future application requirements ➤ Expert in one or more technical areas and guides others ➤ Java 1.8 and above with Spring and Hibernate ➤ Android and iOS mobile application development with hands on experience on REST API, JavaScript, Database (triggers, functions and store procedure) ➤ Working on Linux/Unix, cloud computing, AWS, Oracle Cloud, Google Cloud.
Requirement	<ul style="list-style-type: none"> ➤ 5 year for manager, 3 year for officer relevant experience in IT industry in core banking application ➤ Retail and corporate banking domain knowledge mandatory ➤ Strong ability to work well under pressure on multiple projects independently ➤ Strong understanding of business impact of technology ➤ Excellent verbal and written communication skills ➤ Ready to work in 24x7 environment. ➤ B.Tech/B.E./M.Tech/M.E. degree in Computer/IT or MCA. ➤ Preferred Certification: OCP JAVA, Android developer certification from Google.

[7] IT SECURITY MANAGER & IT SECURITY OFFICER

Posts	One Manager & One Officer
Description	Developing Implementing & Monitoring Information Security Policies, Business Continuity Planning.
Pre-Requisites	Proven experience in Information Security management in BFSI domain.
Educational Qualifications	B.Tech /B.E./ M.Tech /M.E. degree in Computer / IT OR MCA
Preferred Certification	CISA CIMS CISSP

	CEH
Experience Required	For Manager minimum -05- Years For Officer minimum -03- Years
Responsibilities	<ul style="list-style-type: none"> ➤ Information Security strategy and policy for the bank (applications, data, infrastructure and people related) ➤ Owning and sponsoring all security programs in the Bank ➤ Monitoring security logs of applications, operating systems, database, network etc. ➤ Business continuity and disaster recovery planning and monitoring ➤ Facilitating investigations in IT frauds and mitigation measures. ➤ Various policy development and its implementations. ➤ Various IT related audit and its compliances. ➤ Identification, evaluation control and reporting on information security risks, while supporting and advancing business objectives ➤ Monitor the security compliance via available tools and dashboards and ensure gaps are mitigated by collaborating with other stakeholders ➤ Conducting security assessments through vulnerability testing and risk analysis ➤ Performing Access / firewall reviews for the systems
Requirement	<ul style="list-style-type: none"> ➤ 5 year for manager, 3 year for officer relevant experience in IT industry in core banking application ➤ Strong ability to work well under pressure on multiple projects independently ➤ Strong understanding of various cyber security practices and various threats analysis. ➤ Excellent verbal and written communication skills ➤ Ready to work in 24x7 environment. ➤ B.Tech/B.E./M.Tech/M.E. degree in Computer/IT or MCA. ➤ Preferred Certification: CISA, CIMS, CISSP, CEH

[8] DATABASE ADMINISTRATOR MANAGER & DATABASE ADMINISTRATOR OFFICER

Posts	One Manager & One Officer
Description	Monitoring, Patching, Backup and restore of database. Sizing of Database of the Bank
Pre-Requisites	Proven experience in managing large database in BFSI domain and on cloud.
Educational Qualifications	B.Tech /B.E./ M.Tech /M.E. degree in Computer / IT OR MCA
Preferred Certification	OCP
Experience Required	For Manager minimum -05- Years For Officer minimum -03- Years
Responsibilities	<ul style="list-style-type: none"> ➤ Advance level understanding of the Oracle database, related utilities and tools

	<ul style="list-style-type: none"> ➤ On premise to cloud migration experience ➤ Oracle Database migration experience. ➤ Strong knowledge on Oracle RAC 11g, 12c and 19c.Strong knowledge of RAC networking, Sharp trouble shooting knowledge of RAC issues. Good technical knowledge of RAC background process. Oracle Upgradation from Oracle 10g to 11g, 11g to 12c, 12c to 19c ➤ Strong knowledge of Oracle database migration from one server to another server cross platform. Installation, configuration and implementation of Oracle 11g, 12c and 19c database's as per the best practices and as per the requirements. Creating database as per the requirements. Database User Role management. Applying PSU patching on oracle database on regular basis. Work with the teams to ensure that the associated hardware resources allocated to the databases and to ensure high availability and high performance. To Proactively monitor the database systems to ensure services are up and running. ➤ Experience of managing multiple RDBMS on large systems. Experience in doing performance and tuning of the databases. ➤ Problem solving skills and as self-starter. Capacity planning skills ability spot proactive services that benefit to customer in the future. ➤ Exadata ➤ Experience of performing database management including Monitoring, Backup, Data Recovery, Performance Tuning ➤ Develop scripts to automate functions, processes and monitor database performance ➤ Perform day-to-day Database Administration and ensure integrity, security and availability of applications environments
Requirement	<ul style="list-style-type: none"> ➤ 5 year for manager, 3 year for officer relevant experience in IT industry in core banking application ➤ Strong ability to work well under pressure on multiple projects independently ➤ Strong Core Oracle Database knowledge (11g/12c/19c) including RAC ➤ Strong SQL, PL/SQL and shell /Perl scripting skills ➤ Strong knowledge of backup and recovery. ➤ Knowledge on Enterprise Manager ➤ Excellent verbal and written communication skills ➤ Ready to work in 24x7 environment. ➤ B.Tech /B.E./ M.Tech /M.E. degree in Computer/IT or MCA. ➤ Preferred Certification: OCP