



RASHTRIYA RAKSHA UNIVERSITY
(An Institution of National Importance)

Pioneering National Security and Police University of India
Lavad - Dehgam -382305, Gandhinagar, Gujarat, INDIA

School of Internal Security, Defence and Strategic Studies

Walk in Interview: TO/APRIL/2022

Walk-In-Interview for following Teaching post purely on contractual basis are being scheduled at
RashtriyaRaksha University, Lavad, Ta- Dahegam, Gandhinagar, Gujarat, INDIA

Sr. No.	Name of the Post	Nature of Position	Monthly Fixed Remuneration	Date of Interview
01	Training Officer	Contractual	INR 38,000/-	26/04/2022

Essential Qualification & Experience:

- Must hold a graduate degree with minimum 60% marks from a recognized university in any field.
- Possessing excellent written and spoken communication skills in English.
- Ability to liaise with diverse stakeholders including security forces and other relevant organizations.

Desirable Qualification & Experience:

- 0-2 Years of total experience of working in training or academic institutions of international repute.
- Preference will be given to persons having academic and professional background in Security Studies, Strategic Studies, Defence and National Security Ecosystems.
- Relevant additional qualifications like diplomas and certificates will be given their due consideration.
- Administrative and staff experience in training or academic institutions of international repute.
- Good knowledge of using MS office and other basic computer applications.
- Ability to prepare reports on various activities.

Responsibilities:

- Planning, organising and executing the annual training and extension calendar of the school.
- Liaising with stakeholders on behalf of the school and university, including with security forces and other relevant organisations to meet training and extension objectives of the school.
- Liaising on behalf of the school with various departments within the university for training and extension activities of the school and its constituent centers.
- As and when required, facilitate meeting knowledge and executive education needs of faculty of the school and its constituent centers.
- Supervising and engaging students of the school in execution of annual training and extension calendar.
- Organise and conduct extracurricular and co-curricular activities for the students of postgraduate and undergraduate programs.
- Perform any other duties as assigned by the university/school authorities.

Director, SISDSS

Schedule of Walk-In Interview
Rashtriya Raksha University
At & Post: Lavad, Tal: Dahegam, Dist.: Gandhinagar – 382305, Gujarat, India

Sr. No.	Name of the Post	Date of Interview	Reporting Time of Walk- In-Interview	Time of Walk- In-Interview
01	Training Officer	26/04/2022	09:30hrs	11:00hrs

Note:

1. Candidates have to download the brief profile form for Walk-In Interview from RRU website. For walk-in interview duly filled form with updated resume of the candidate should be produced at the time of document verification with all necessary documents with true copy.
2. Reporting time for Walk in Interview is mentioned in the aforementioned table. No candidate shall be considered after given reporting time.
3. Applications part are Incomplete in any respect will NOT be entertained.
4. The School of Internal Security, Defence and Strategic Studies reserves the right to consider and to fill or not to fill the position in any of the above/and or any other specialization.
5. Preference may be given to female candidate's subject to qualifications and performance in the interview.

General Instruction

1. The prescribed qualifications and/or experience shall be the minimum, and the mere fact that a candidate possesses the same shall not entitle him/her for interview. The Rashtriya Raksha University shall have the right to restrict the number of candidates to be interviewed to a reasonable level based on better or higher qualifications and experience than the minimum prescribed.
2. The contractual appointment shall end on the stipulated date of expiry of contract in the appointment letter. Selected candidates shall have no right to renewal, extension of conversion into permanent employment.
3. The University retains the discretion not to make any appointment to this vacancy, to make an appointment at a revised remuneration, or to make an appointment with a modified job description and to fix revised qualification, experience, remuneration and requirements.
4. Canvassing or influencing in any form on behalf of any candidate will disqualify such candidate. Rashtriya Raksha University reserves the right to take appropriate action against such candidates.
5. All the candidates are expected to download Brief Profile Form from University website, duly fill and bring along with them the "Brief Profile Form" for the interview. The Form should be neatly and legibly filled or typed preferably in at least 12 Garamond font size.
6. Read carefully qualification & experience for the requirements of the relevant discipline and apply only if you have requisite qualifications and experience.
7. The RashtriyaRaksha University shall have the right to:
 - a. relax any of the qualifications/experience at its discretion;
 - b. draw/ reserve panel(s) against the possible vacancies in the near future;
8. Experience and qualification will be reckoned as on the date of interview.
9. No TA / DA shall be paid to the candidates for attending the interview.
10. In case of any inadvertent mistake in the process of selection, which may come to notice at any stage even after the issue of appointment letter, the Rashtriya Raksha University reserves the right to modify / withdraw / cancel any communication or offer made to the candidates at any stage.
11. In case of any dispute / ambiguity that may occur in the process of selection, the decision of the Rashtriya Raksha University shall be final and binding.
12. No correspondence will be entertained from candidates regarding postal delays, conduct and result of interview and reasons for not being called for interview.
13. The appointment shall be governed by the rules, regulations and/or decision of the Rashtriya Raksha University.
14. Reporting time for Interview is mentioned in the aforementioned table. No candidate shall be considered after given reporting time.
15. **The candidates are required to bring four copies of their resume with photograph, affixed on all copies, original and one set of photocopy of their Academic certificates, Experience certificate and other documents.**
16. Qualified female, reserved category, minority candidates are strongly encouraged.

17. COVID-19 Guidelines to be followed during the walk-in-interview as per Annexure-I. Candidates have to submit the Corona self-declaration form to security before entering into the premises of the University as per Annexure-II.
18. Address: Rashtriya Raksha University, Lavad, Dahegam, Gandhinagar-382305, Gujarat, India.
19. If you have any query/questions/information, please write only on career@rru.ac.in
20. The University retains the clarification to offset the experience with education qualification and VICE-VERSA.

COVID-19 Guidelines to be followed during the Walk-In-Interview.

1. Candidates will not be allowed for **Walk-In-Interview**, if he/she has any COVID like symptoms. He/she will have to submit the attached declaration form before entering the premises.
2. Face-mask is compulsory & installed Arogyasetu APP in his/her mobile throughout the process of **Walk-In-Interview**
3. Any Luggage will not be allowed within the premises during **Walk-In-Interview**. It should be kept outside the premises.
4. Accompanying person(s) will not be allowed within the premises during the entire **Walk-In-Interview**.
5. All the Candidates must follow the guidelines of GoG&GoI for social distancing & other pertaining to COVID-19, which is published from time to time by the Governments.

CORONAVIRUS SELF DECLARATION FORM

For the health and safety of our community, declaration of illness is required. Be sure that the information you'll give is accurate and complete. Please get immediate medical attention if you have any of the COVID-19 signs.

1. Name:
2. Mobile number:
3. Appear in the walk-in interview for which position:
4. Date & Time of Walk-In Interview:
5. Have You Traveled Abroad in 2021? Yes _____ No _____.
(If Yes, then answer questions 5 and 6.)
6. Name of Area Visited:
7. Dates of Travel:
8. Have you been in contact with people being infected, suspected or diagnosed with COVID-19? Yes _____ No _____. If answer is Yes, then answer question 8
9. Your relationship with the people and your last contact date with them.
10. Please state whether you've experienced / are experiencing the following symptoms

Sr. No	Symptoms	Yes	No
a.	Fever		
b.	Cough		
c.	Shortness of Breath		
d.	Persistent Pain in the Chest		

I herewith declare that all information given above is true to the best of my knowledge and I currently do not live in a containment zone as per notified by the Government.

Date:

Name & Signature of Candidate: