

INDIAN INSTITUTE OF TECHNOLOGY GANDHINAGAR

'Call for Applications for oCEO Positions'

Indian Institute of Technology Gandhinagar (IITGN) invites applications from the current on-roll students for the 'On-campus Employment Opportunities(oCEO) Program' as per the details mentioned below:

Job Type	:	Others
Job Position	:	Administrative Assistant in SysIDEA Robotics Lab
Faculty Advisor	:	Harish Palanthandalam Madapusi
Academic Year	:	2021-2022 Semester II
Approx. Remuneration	:	Rs. 150 Per hour
Application Start Date	:	5/5/2022
Application End Date	:	5/12/2022

Position	Description
Administrative Assistant in SysIDEA Robotics Lab	Minimum Qualification: On-roll students (B.Tech, MTech, MSc and MA) who have a minimum CPI of 7.0
	Job Description : To support various administrative tasks including data management, supporting in organizing inventory, shortlisting and interviews for open position, and other such administrative tasks.
	Job Criteria : Enthusiastic learner, and interest in getting involved in robotics and organizational/management skills.
	Pre Requisites :
	Additional Information :
	Tenure : Four Weeks
	No. of Positions : 2

Application Process :

- Interested Students can apply only through IMS at <https://ims.iitgn.ac.in/student/> Student login (Left Panel)>>Services>>oCEO Application.
- For any technical queries, please write to support.ims@iitgn.ac.in and for other queries to student.affairs@iitgn.ac.in.