



HEMCHANDRACHARYA NORTH GUJARAT UNIVERSITY, PATAN

Ads. No.16/2022

GENERAL INFORMATION AND INSTRUCTION TO THE CANDIDATES

Please read the instructions given below carefully before applying

1	The last date for filling up online application form is; 27/07/2022, up to 6.00 pm. The last date for submission of printout of filled up online application form with required documents is: - 28/07/2022, up to 6.00 pm.
2	Our earlier employment Ads. No 22/2019, Dt:20-08-2019 , serial no 1 and 2 is now treated as cancelled.
3	The official language of university is Gujarati. If the candidate whose mother tongue is other than Gujarati and if he/she is got selected and appointed will have to achieve necessary proficiency in Gujarati language within a reasonable time period i.e., within one year from the date of his/her appointment, failing in this, his/her appointment will be liable to be terminated.
4	The age of retirement or superannuation will be as per Government of Gujarat norms and U.G.C. norms from time to time.
5	Fees once paid shall not be refunded in any circumstances.
6	Before filling / submitting the application form, you are requested to go through the qualifications and eligibility for the post and make sure that you possess the same. No query in this regard will be entertained.
7	Incomplete Applications will not be considered and liable to be rejected.
8	Candidates already employed in Govt. /Semi. Govt. /Public Sector undertaking should apply through proper channel else produce no objection certificate whenever required.
9	The tenure for the post of Registrar is 5-year which can be renewed for similar terms.
10	The required qualifications/experience/age shall be considered as on last date of online application submission.
11	The applicant must ensure that he/she fulfils the eligibility criteria for the post.
12	The University reserves the rights to fill or not to fill any or all posts advertised without assigning any reason.
13	In case of any inadvertent mistake in the process of selection which may be detected at any stage even after the issuance of appointment letter, the University reserves the right to modify/withdraw/cancel any communication made to the candidate.
14	The prescribed qualifications and experience are minimum and the mere fact that a candidate possesses the same does not entitle him/her for being called for Interview. Qualification and Experience will be reckoned as on last date of submission of application 27/07/2022 . The University will have to restrict the candidates to be called for interview wherever applicable to a reasonable number on the basis of qualifications and experience higher than the minimum prescribed or by any other condition that it may deem fit.
15	No correspondence will be entertained with the applicants who were not short-listed to be called for interview wherever applicable.
16	Any corrigendum/changes/updates/correction shall be available only on university website <u>www.ngu.ac.in</u>
17	In case of any dispute, any sue or legal proceeding by or against the University, Courts within whose local Jurisdiction, Headquarter of the University is situated shall have the Jurisdiction.
18	A candidate if called for interview will have to come at his/her own cost, University will not pay any T.A/D.A.
19	This advertisement does not make it binding on the University to make an appointment
20	Separate application should be submitted online for each post.
21	Canvassing in any form may lead to cancellation of Candidature.

Date:05/07/2022

Sd/-
I/C REGISTRAR